

Regular Meeting Agenda
Wednesday, January 20, 2021, 7:00 pm
Zoom Virtual Meeting
Login: <https://zoom.us/j/92706151241>

1. Call to Order
2. Roll Call
3. Approval of Meeting Minutes – December 9, 2020
4. Audience Comments
5. Liaison Reports
 - A. City Council – Ann Peterson
 - B. Chamber of Commerce – Marilyn Trent
 - C. Historical Commission – Don Sienkiewicz
 - D. Principal Shopping District – Kristi Trevarrow
6. General Business Agenda Items
 - A. Resignation of Candice Van Slembrouck – Ben Giovanelli
 - B. Appointment of New PSD Liaison – Ben Giovanelli
 - C. Request to City Council – Outdoor Dining Platforms 2021 – Nik Banda
 - D. Economic Development Update – Nik Banda
 - E. Oakland County Restaurant Relief Program – Kristi Trevarrow
 - F. Volunteers for DDA Budget Sub-Committee – Ben Giovanelli
 - G. Appointment of DDA Board Member to Master Plan Committee – Ben Giovanelli
7. Receipt of Regular Reports
 - A. Executive Director Update
 - B. Events & Marketing Update
 - C. Financial Report for DDA
 - D. Business Development Committee
 - E. Site Development Committee

8. Miscellaneous
9. Adjournment

**The next regular meeting of the Rochester DDA is
Wednesday, February 17, 2021**

Downtown Development Authority
Regular Meeting Minutes

Wednesday, December 9, 2020
Zoom Virtual Meeting
7:00 p.m.

1) Call to Order

The regular meeting of the Downtown Development Authority Board of Directors was called to order by Chairman Ben Giovanelli at 7:00 p.m.

2) Roll Call

Board Members Present:	Chairman Ben Giovanelli, Mayor Stuart Bikson, Marilyn Trent, Paul Haig, Bob Bloomingdale, Candice Van Slembrouck, Erik Diana, Tonia Carsten (arrived at 7:06 p.m.)
Board Members Absent:	Tony Lipuma, Lisa Germani Williams, Chris Johnson
Council Liaison Present:	Ann Peterson (arrived at 7:20 p.m.)
Chamber Liaison Present:	Marilyn Trent
Historical Commission Liaison Present:	Don Sienkiewicz
PSD Liaison Present:	Candice Van Slembrouck
DDA Executive Director Present:	Kristi Trevarrow

PSD Members Present:	Kevin Stuart, Pat Mulrenin, Suzette Louise
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Chairman Giovanelli asked for a moment of silence in honor of Bill Lipuma.

3) Approval of Meeting Minutes

Regular Meeting Minutes – November 11, 2020

Motion By:	Marilyn Trent to approve the November 11, 2020 Regular Meeting Minutes as presented.
Second By:	Candice Van Slembrouck
In Favor:	Chairman Ben Giovanelli, Mayor Stuart Bikson, Marilyn Trent, Erik Diana, Bob Bloomingdale, Paul Haig, Candice Van Slembrouck
Opposed:	None
Motion Passed	

4) Audience Comments

There were no audience comments.

5) Liaison Reports

A. City Council

Mayor Bikson highlighted the following from City Council:

- The Parking Committee met on December 4, 2020;
- The Budget Committee met on December 5, 2020; and
- The City Council met on December 6, 2020 for the Budget meeting.

(Tonia Carsten arrived at 7:06 p.m.)

B. Chamber of Commerce

Marilyn Trent highlighted the following:

- The Chamber will meet on Tuesday, December 15, 2020 and will be passing the gavel to the new Board Chairperson and announcing new executive members. Ms. Trent will serve as the Chairperson of the Chamber of Commerce.
- The Chamber is working on a sub-branded suite of services called Launch Lab that will be an onsite video studio suite to create on-line tutorials for members.
- There will be Smart Office AV conferencing facilities for members to use and online courses available for members.

C. Historical Commission

Don Sienkiewicz stated that the Historical Commission met via Zoom to discuss potential dates for next year’s Heritage Festival. The Commission chose to hold the Festival on Memorial Day weekend (May 29-30, 2021). The musical group of the 10th Michigan Infantry is available and other vendors will be contacted. Mr. Sienkiewicz also thanked all the local restaurants and stated that their quality has not suffered during these difficult times.

D. Principal Shopping District

Candice Van Slembrouck highlighted the following:

- The board met on December 8, 2020 and discussed events and marketing. Though there was not a quorum in attendance, the board agreed to approach City Council regarding holding fireworks during the ice sculpture show on January 15-17, 2021. Oakland County will not be participating in Fire & Ice this year.
- The PSD will meet on January 12, 2021 to discuss their Goals & Objectives for the upcoming year.

6) General Business Agenda Items

A. Outdoor Seating Grant Application – Royal Park Hotel

Motion By:	Marilyn Trent to approve the Outdoor Seating Mini-Grant Program Application from The Royal Park Hotel in the amount of up to \$3,000.00.
Second By:	Bob Bloomingdale
In Favor:	Chairman Ben Giovanelli, Mayor Stuart Bikson, Marilyn Trent, Erik Diana, Bob

	Bloomingtondale, Paul Haig, Candice Van Slembrouck, Tonia Carsten
Opposed:	None
Motion Passed	

(Ann Peterson arrived at 7:20 p.m.)

B. Finance Presentation – Anthony Moggio/Marcy Moriwaki

City Manager Blaine Wing, Finance Director Anthony Moggio, and Assistant Finance Director Marcy Moriwaki provided an update on the DDA Budget, City Parking System and the impact of COVID-19 on the city.

Motion By:	Bob Bloomingtondale to approve a budget amendment in the amount of \$112,164.00 as a transfer to the Parking Fund and a budget amendment in the amount of \$250,000.00 as a transfer to the Parking Fund for Debt Service; but do not approve the request for a budget amendment in the amount of \$130,000.00 for sidewalk repairs, though it will be reconsidered in the following fiscal year.
Second By:	Candice Van Slembrouck
In Favor:	Chairman Ben Giovanelli, Mayor Stuart Bikson, Bob Bloomingtondale, Erik Diana, Tonia Carsten, Paul Haig, Marilyn Trent, Candice Van Slembrouck
Opposed:	None
Motion Passed	

C. Set Date for DDA FYE 2022 Goals & Objectives Meeting

- The PSD’s Goals & Objectives meeting will be held on Tuesday, January 12, 2021 via Zoom video conference.
- The DDA’s Goals & Objectives meeting will be held on Wednesday, January 13, 2021 via Zoom video conference.

D. DDA/PSD Joint Planning Discussion for FYE 2022

The DDA and PSD discussed ideas and opportunities for the current and upcoming budget years.

7) Receipt of Regular Reports

A. Executive Director Update

Downtown Days of Giving

The DDA is hosting a Toy Drive at the Studio to help Neighborhood House with their unprecedented need this year for local families. These efforts will make sure that these children will have gifts to open on Christmas morning.

The Big, Bright Light Show Media Coverage

The Big, Bright Light Show has been getting a lot of attention, including:

- Twinkliest Town in Michigan – Only in Your State
- Best Drive-Through Light Shows in Metro Detroit – Hour Detroit
- 50 Best Christmas Light Displays in Every State – Parade Magazine

The Great Christmas Light Fight

ABC has contacted the office to let us know that they are ready to begin casting for next year's show. We are preparing materials and are hoping that we will be chosen for the show.

Neighborhood Light Fight

There are 37 houses and 3 teams participating in the Neighborhood Light Fight. Thousands of votes have already been received. There has been a lot of interest. T-Mobile contacted the DDA regarding sponsorship involvement. They have offered a \$500 cash prize to the winner.

Miscellaneous

Main Street Oakland County is reorganizing. John Bry is moving to a supervisory position. Grant money is beginning to be distributed and MSOC has offered additional supplies to assist approximately 20 restaurants.

Consumers Energy is sponsoring a program called "Our Town." This program will begin on December 10, 2020. For every \$50 gift certificate purchased to be used downtown, it will be matched with donated funds. Consumers has provided \$7,000.00 to be used for this program.

The staff has created a website called Downtown Dining Dash to offer an easy way for people to easily purchase gift cards for the downtown restaurants. To date, 20 downtown restaurants are participating. In the first day, \$1,100.00 in gift cards have been sold.

B. Events & Marketing Update

EVENTS

Plaid Friday: November 27, 2020 and Small Business Saturday: November 28, 2020 –

Over 40 merchants had a variety of different deals and promotions these two days. Genisys Credit Union was the presenting sponsor of Plaid Friday and sponsored the "Shopping with my Gnomies" scavenger hunt, as well as the Love Local Rochester plaid tote bags for merchants to give away to customers. The merchants were very pleased with the foot traffic

downtown after Thanksgiving. We hope to keep the energy of shopping small and keeping dollars local lasts throughout the holiday season.

Holiday Window Contest – November 16, 2020 – December 4, 2020 – Downtown businesses will be decorating their storefront windows for the holiday season. This year’s theme is ‘Vintage Christmas.’ The public will decide which window is their favorite by texting to vote for their favorite window. Texting is open to the public from November 16 – December 4, 2020.

Fire & Ice – January 15-17, 2021 – It does not appear that Oakland County is hosting the Fire & Ice Festival this year. However, we are still planning to have ice sculptures in town, shopping promotions and perhaps the collegiate carving competition. There will be additional details at the next meeting.

PROMOTIONS

Kris Kringle Market: Unfortunately, due to state restrictions we were unable to host the Kris Kringle Market this year.

Holiday Promotions: We started a series of promotions for the month of December called a “Sip & Shop.” By spending \$50 or more in the Downtown Collaboration Studio, we provide shoppers with a coffee sleeve for Dessert Oasis Coffee Roasters to redeem a small coffee or hot cocoa. We are looking to continue this with other businesses in the coming weeks.

C. Financial Report for DDA

The Revenue and Expenditure Report for period ending 11/30/2020 for Fund 494, Downtown Development Authority was included in the packet.

D. Business Development Committee

In Town Magazine: The Holiday/Winter edition of the *In-Town Magazine* has been sent out to over 43,000 homes in the area as well as distributed to downtown businesses.

E. Site Development Committee

8) Miscellaneous

Chairman Giovanelli suggested the following:

- Keeping the lights on downtown further into 2021. It was the consensus of the DDA to keep the lights on downtown into mid-February.
- Revisiting the possibility of creating a Social District to help the restaurants.

Chairman Giovanelli expressed his condolences to the Lipuma family in the loss of Bill Lipuma. He stated that this is a great loss for the community. Mr. Giovanelli suggested developing an annual “Bill Lipuma Award” to honor the person or business owner most personifying the spirit of downtown. This will be discussed further at the Goals & Objectives meeting. The Board also discussed the possibility of renaming a street, even temporarily, to honor Bill Lipuma. Tonia Carsten raised the possibility of renaming the bridge near the restaurant in his honor.

Mayor Bikson wished everyone Happy Holidays. He stated that he feels that the DDA and PSD have done everything possible to help the businesses during 2020, stating that both Boards should be proud of the work that has been accomplished.

9) Adjournment

Seeing no further business, the meeting was adjourned at 9:08 p.m.

Date Approved

Susan McCullough

6A. Resignation of Candice Van Slembrouck

We received notification of Candice last month that her family was planning to move out of the City, and therefore would no longer be able to serve as a member of the DDA. Her resignation letter is attached.

January 7, 2021

Kristi Trevarrow
Executive Director
Downtown Development Authority
431 S Main Street
Rochester, Mi 48307


Dear Kristi,

It is with regret that I am writing to inform you of my decision to resign my position as a Downtown Development Authority resident board member, effective immediately.

Sadly, I will no longer be a resident of the City of Rochester and therefore, I am unable to fulfill the board member seat.

It has been a pleasure and an honor to be part of the DDA Board.

Best Regards,

A handwritten signature in black ink, appearing to read "Candice Van Slembrouck". The signature is written in a cursive style with a large, stylized initial "C".

Candice Van Slembrouck

6B. Appointment of New PSD Liaison

With Candice's resignation, we are in need of a volunteer to serve as the Liaison Member to the PSD Board. The PSD Board meets on the 2nd Tuesday of the month at 5:30 pm. If you are interested in serving, please reach out to Ben.

6C. Request to City Council – Outdoor Dining Platforms

As discussed at the DDA Goals & Objectives Meeting, Nik will present the costs related to using parking spaces to then make a request of City Council to continue the Outdoor Dining Platform Program for 2021.

6D. Economic Development Update

Deputy City Manager Nik Banda will provide an update on new and proposed developments in the City of Rochester.

6E. Oakland County Restaurant Relief Program

Kristi Trevarrow will provide an update on the new Oakland County Restaurant Relief Program. The items available for the grant program are included in your packet.



The City, Village and Township (CVT) Grant Program to Support Restaurants, Bars and Cafés During COVID-19

PRODUCT SPEC SHEET

A.



A. Snap & Grow Brand Greenhouse:

- 8x12 (Model #701504)
- Virtually unbreakable, crystal-clear polycarbonate panels provide over 90% light transmission yet blocks harmful UV rays
- Low maintenance rust-resistant aluminum frame and virtually unbreakable polycarbonate glazing
- Non-yellowing panels are 100% UV protected
- Double doors and roof vents provide air circulation
- Ready to assemble pre-drilled profiles, pre-cut sliding panels and all hardware included
- Pre-assembly packaging dimensions and weight: Two Boxes (1) 8'x8' (2) 8'x4'. Weight 200 lbs.
- According to the Home Depot Professional Services staff, it takes approximately six hours for a team of two staff to properly assemble each Snap & Grow Greenhouse

B.



NOTE: CVT's may choose to contract directly with Home Depot Professional Services Division to assemble the Snap & Grow Greenhouses for a negotiated price of \$1,050/each unit. This service will include placement of the greenhouse at a location chosen by the CVT.

If the CVT is awarded a grant in Phase Two of the program, partial reimbursement of this expenditure will be an eligible expense.

Please email Michael Abdallah at: abdallahm@oakgov.com for more details about this service.

B. Dome/Igloo

The Sonostar bubble domes/Igloos are 11.75' diameter at the base and 7' high at the center

C.



C. Propane Outdoor Flame Patio Heater:

- 47,000 BTUs Powder coating finish provide antique look. Traditional unit suited for every situation. Piezoelectric ignition. Safety auto shut-off tilt valve.
- Item size: 30 in. x 30 in. x 88 in.
- Control: front high output to low output, without pilot
- Convenient wheel assembly for easy movability
- Used with propane (not included) ETL approve
- Pre-assembly packaging dimensions and weight: Box 3'x3'. Weight 35 lbs.
- For outdoor use only. Not to be used inside or in conjunction with greenhouses/igloos.

D.



D. Victory Professional Cordless Electrostatic Handheld Sprayer:

- Allows the user hours of spraying time without the hassle of dragging a cord
- VP200ES professional cordless electrostatic handheld sprayer
- (1) VP20A professional 16.8V 3400mAh Lithium battery
- (1) VP10 professional 16.8V battery charger
- (1) VP49 nozzle wrench
- (1) VP50 3-in-1 nozzle (40/80/110 microns)
- (1) Soft-sided carrying case
- (1) VP30 Handheld 33.8oz tank with cap

E.



E. Botanical Disinfectant Solution:

- Cleans, sanitizes, disinfects and deodorizes in a single step
- A natural solution for a wide range of cleaning challenges. Formula is free of bleach and other harsh chemicals
- Kills Norovirus in just four minutes
- Eliminates 99.9% of most allergens upon contact
- Non-abrasive, non-toxic, free from chlorine and phosphates
- Ready to use formula, safe for everyday use
- No rinse required, even on food contact surfaces
- Disinfect, sanitize, clean and deodorize in 1-step

**QUESTIONS? Please email
Michael Abdallah at
abdallahm@oakgov.com**

6F. Volunteers for DDA Budget Sub-Committee

We are seeking volunteers for the DDA Budget Sub-Committee. The committee typically meets twice. If you are interested, please reach out to Ben.

6G. Appointment of DDA Board Member to Master Plan Committee

The City has requested (2) members of the DDA to serve on the Master Plan Committee. Chairman Giovanelli is taking one spot and is seeking another member to join the committee. The Committee will meet 3-4 times throughout the year. If you are interested, please reach out to Ben.

Nik and Kristi will also be serving as staff support to the Master Plan Committee.

7A. Executive Director Update

Downtown Collaboration Studio

Over the last month, the Studio was abuzz with visitors stopping by to ask questions, pick up Love Local Rochester gifts and to purchase Downtown Rochester Gift Certificates. This holiday season, we sold over \$100,000 in gift certificates!

We are in the process of cleaning out the old office and making our permanent move down to Main Street!

Main Street Oakland County Update

The County has announced that they will be once again offering funds to downtown for technical assistance services and guest speakers for merchant meetings. More information to come.

Oakland County Office Hours at the Downtown Collaboration Studio

We are partnering with Oakland County to be the pilot community for this new initiative. The concept is to have a consultant from Oakland County at the Studio once a week to meet with merchants by appointment to discuss their needs and concerns. As the project evolves, they are open to bringing in additional staff members with various skill sets to ensure that our merchants needs are being met. The program is slated to kick off on February 1.



Rochester DDA Board Meeting

January 14, 2021

Events Coordinator Report

Events

- **Downtown Rochester Snowglow** – January 15 & 16. This weekend we are hosting the Downtown Rochester Snowglow, presented by T-Mobile. It is our smaller version of Fire & Ice Festival. The Snowglow will include 41 Christmas themed ice sculptures around downtown, an ice carving competition, shopping and The Big, Bright Light Show. The ice carving competition will take place on Saturday, January 16th from 11 am – 2 pm on W. 4th Street. Ice sculptures in front of businesses will stay up the following week if weather permits.



- **PSD Goals & Objectives** – The PSD Board met virtually for our goals and objectives meeting on Tuesday, January 12th and we set our 2021 event schedule. All the staple events are still on the event schedule like Farmers' Market, Sidewalk Sales, Lagniappe etc. We are bringing back the Magical Mural Tour, Taste of Fall, Plaid Friday & Neighborhood Light Fight from 2020. New to the 2021 schedule; Rochester: No Filter, Holiday Open House and a Snowmen art project.

DOWNTOWN DEVELOPMENT AUTHORITY BOARD MEETING
January 2021
Marketing Coordinator Update

PROMOTION

Farmers' Market: We are in the early stages of planning for the 2021 season. In the coming weeks existing vendor applications will be sent out and new vendor recruitment will come to follow. I recently met with our friends at Ascension Providence, they shared that they foresee continuing our partnership, until further notice. In addition, that they would like to expand on their presences at the market by working together on some programming for market goers and community members.

In Town Magazine: In the coming weeks we will send out participation opportunities for the upcoming Spring Magazine. That would include merchandise features, display ads and coupon ads.

User: mmoriwaki

PERIOD ENDING 12/31/2020

DB: Rochester

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 12/31/2020	ACTIVITY FOR MONTH 12/31/2020	AVAILABLE BALANCE	% BGD USED
Fund Group <None>						
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY						
Revenues						
Dept 000.000 - GENERAL LEDGER						
494-000.000-402.000	CURRENT PROPERTY TAXES	1,630,895.00	1,613,759.30	118,749.61	17,135.70	98.95
494-000.000-528.000	OTHER FEDERAL GRANTS	0.00	14,000.00	0.00	(14,000.00)	100.00
494-000.000-573.000	LOCAL COMMUNITY STABILIZATION	53,590.00	46,575.86	0.00	7,014.14	86.91
494-000.000-626.000	DDA BUSINESS DEVELOPMENT	35,320.00	38,613.22	15,844.00	(3,293.22)	109.32
494-000.000-665.072	INTEREST -MICHIGAN CLASS	22,221.00	441.49	0.00	21,779.51	1.99
494-000.000-671.016	DONOR WALL DONATIONS	6,000.00	0.00	0.00	6,000.00	0.00
494-000.000-676.000	ADMINISTRATIVE CROSS CHARGE	41,928.00	21,383.52	3,563.92	20,544.48	51.00
494-000.000-692.000	MISCELLANEOUS INCOME	3,817.00	0.00	0.00	3,817.00	0.00
Total Dept 000.000 - GENERAL LEDGER		1,793,771.00	1,734,773.39	138,157.53	58,997.61	96.71
TOTAL REVENUES		1,793,771.00	1,734,773.39	138,157.53	58,997.61	96.71
Expenditures						
Dept 716.000 - FIRE & ICE FESTIVAL						
494-716.000-805.000	CONTRACTUAL SERVICES	311.00	0.00	0.00	311.00	0.00
Total Dept 716.000 - FIRE & ICE FESTIVAL		311.00	0.00	0.00	311.00	0.00
Dept 752.000 - BIG BRIGHT LIGHTSHOW						
494-752.000-805.000	CONTRACTUAL SERVICES	175,000.00	446,658.00	0.00	(271,658.00)	255.23
Total Dept 752.000 - BIG BRIGHT LIGHTSHOW		175,000.00	446,658.00	0.00	(271,658.00)	255.23
Dept 896.000 - DOWNTOWN DEVELOPMENT AUTHORITY						
494-896.000-701.000	SUPERVISOR SALARIES	77,985.00	38,466.74	8,876.94	39,518.26	49.33
494-896.000-701.002	PART-TIME WAGES	555.00	0.00	0.00	555.00	0.00
494-896.000-710.101	LONGEVITY	1,400.00	1,050.00	1,050.00	350.00	75.00
494-896.000-715.000	FICA	6,197.00	3,152.97	760.14	3,044.03	50.88
494-896.000-716.000	HOSPITALIZATION	18,446.00	8,877.18	2,289.14	9,568.82	48.13
494-896.000-716.004	HOSPITALIZATION -HSA FUNDING	4,200.00	0.00	0.00	4,200.00	0.00
494-896.000-717.000	EMPLOYEE LIFE INSURANCE	219.00	0.00	0.00	219.00	0.00
494-896.000-718.000	RETIREMENT CONTRIBUTION	19,553.00	12,848.35	0.00	6,704.65	65.71
494-896.000-719.000	DENTAL/OPTICAL	910.00	752.16	183.36	157.84	82.65
494-896.000-721.000	UNEMPLOYMENT COMP. INSURANCE	142.00	9.74	0.00	132.26	6.86
494-896.000-728.000	POSTAGE	4,010.00	613.24	106.71	3,396.76	15.29
494-896.000-729.000	PRINTING & OFFICE SUPPLIES	23,505.00	13,055.60	5,665.27	10,449.40	55.54
494-896.000-757.000	OPERATING SUPPLIES	1,918.00	499.65	14.00	1,418.35	26.05
494-896.000-801.000	ADMINISTRATIVE CROSS CHARGE	75,164.00	38,296.02	6,382.67	36,867.98	50.95
494-896.000-803.000	LEGAL SERVICES	2,113.00	675.00	0.00	1,438.00	31.95
494-896.000-804.000	AUDITING	2,525.00	0.00	0.00	2,525.00	0.00
494-896.000-805.009	CONTRACT SVCS - BUS. DEV COMM	62,345.00	44,289.58	8,252.18	18,055.42	71.04
494-896.000-805.010	CONTRACT SVCS - D.P.W.	3,319.00	0.00	0.00	3,319.00	0.00
494-896.000-805.011	CONTRACT SVCS - MAINTENANCE	2,348.00	2,793.00	860.00	(445.00)	118.95
494-896.000-805.027	CABLE CASTING	2,925.00	1,625.00	325.00	1,300.00	55.56
494-896.000-805.030	CONTRACT SVCS - DUMPSTERS	99,945.00	42,429.96	7,071.66	57,515.04	42.45
494-896.000-805.703	CONTRACT SVCS - EMPLOYMENT	2,100.00	1,680.00	280.00	420.00	80.00
494-896.000-850.000	TELECOMMUNICATIONS	6,892.00	3,192.64	592.85	3,699.36	46.32

PERIOD ENDING 12/31/2020

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 12/31/2020	ACTIVITY FOR MONTH 12/31/2020	AVAILABLE BALANCE	% BGDG USED
Fund Group <None>						
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY						
Expenditures						
494-896.000-850.001	TELEPHONE LEASE	288.00	0.00	0.00	288.00	0.00
494-896.000-860.000	COMPUTER RENTAL	2,009.00	1,024.50	0.00	984.50	51.00
494-896.000-861.000	EQUIPMENT RENTAL	1,409.00	0.00	0.00	1,409.00	0.00
494-896.000-861.002	EQUIPMENT LEASE - COPY MACHIN	13,792.00	7,569.43	1,322.26	6,222.57	54.88
494-896.000-863.002	TRAVEL	1,439.00	0.00	0.00	1,439.00	0.00
494-896.000-883.000	COMMUNITY AFFAIRS- EXTERNAL	4,647.00	482.86	356.72	4,164.14	10.39
494-896.000-912.000	GENERAL INSURANCE	15,833.00	0.00	0.00	15,833.00	0.00
494-896.000-921.000	LIGHT & POWER	43,139.00	14,385.59	3,350.04	28,753.41	33.35
494-896.000-922.000	HEAT-BUILDING	721.00	236.87	58.87	484.13	32.85
494-896.000-931.000	MAINTENANCE & REPAIRS - EQUIP	389.00	0.00	0.00	389.00	0.00
494-896.000-940.000	RENTAL OF LAND	23,970.00	11,985.00	1,997.50	11,985.00	50.00
494-896.000-957.000	DUES & SUBSCRIPTIONS	2,083.00	595.48	418.00	1,487.52	28.59
494-896.000-963.000	MISCELLANEOUS	0.00	30.60	10.59	(30.60)	100.00
494-896.000-964.002	REFUND-TAX ALLOCATION	212.00	0.00	0.00	212.00	0.00
Total Dept 896.000 - DOWNTOWN DEVELOPMENT AUTHORIT		528,647.00	250,617.16	50,223.90	278,029.84	47.41
Dept 900.000 - CAPITAL CONTROL						
494-900.000-974.019	CAPITAL ASSETS - MAINT & MINO	171,577.00	84,616.55	77.19	86,960.45	49.32
494-900.000-974.121	SIDEWALK RECONSTRUCTION	36,047.00	0.00	0.00	36,047.00	0.00
494-900.000-974.210	STREET LIGHTING REPLACEMENT	65,340.00	202,240.00	0.00	(136,900.00)	309.52
494-900.000-989.000	COVID-19 RESPONSE	56,000.00	73,366.50	4,324.00	(17,366.50)	131.01
Total Dept 900.000 - CAPITAL CONTROL		328,964.00	360,223.05	4,401.19	(31,259.05)	109.50
Dept 965.000 - APPROPRIATIONS TO OTHER FUNDS						
494-965.000-999.203	TRANS TO MVH LOCAL STREET FUN	365,923.00	0.00	0.00	365,923.00	0.00
494-965.000-999.516	TRANS TO AUTO PARKING FUND	238,919.00	238,970.00	0.00	(51.00)	100.02
Total Dept 965.000 - APPROPRIATIONS TO OTHER FUNDS		604,842.00	238,970.00	0.00	365,872.00	39.51
TOTAL EXPENDITURES		1,637,764.00	1,296,468.21	54,625.09	341,295.79	79.16
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY:						
TOTAL REVENUES		1,793,771.00	1,734,773.39	138,157.53	58,997.61	96.71
TOTAL EXPENDITURES		1,637,764.00	1,296,468.21	54,625.09	341,295.79	79.16
NET OF REVENUES & EXPENDITURES		156,007.00	438,305.18	83,532.44	(282,298.18)	280.95
Fund Group <None>:						
TOTAL REVENUES		2,534,508.00	2,271,419.15	145,805.71	263,088.85	89.62
TOTAL EXPENDITURES		2,378,408.83	1,742,479.84	105,815.04	635,928.99	73.26
NET OF REVENUES & EXPENDITURES		156,099.17	528,939.31	39,990.67	(372,840.14)	338.85

REVENUE AND EXPENDITURE REPORT FOR CITY OF ROCHESTER

PERIOD ENDING 12/31/2020

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	12/31/2020	MONTH 12/31/2020	BALANCE	USED
TOTAL REVENUES - ALL FUNDS		2,534,508.00	2,271,419.15	145,805.71	263,088.85	89.62
TOTAL EXPENDITURES - ALL FUNDS		2,378,408.83	1,742,479.84	105,815.04	635,928.99	73.26
NET OF REVENUES & EXPENDITURES		156,099.17	528,939.31	39,990.67	(372,840.14)	338.85