



**Regular Meeting Agenda**  
**Wednesday, February 17, 2021, 7:00 pm**  
**Zoom Virtual Meeting**  
Login: <https://zoom.us/j/92463781000>

1. Call to Order
2. Roll Call
3. Approval of Meeting Minutes –
  - A. January 13, 2021 Goals & Objectives Meeting Minutes
  - B. January 20, 2021 DDA Informational Meeting Minutes
  - C. January 20, 2021 DDA Regular Meeting Minutes
4. Audience Comments
5. Liaison Reports
  - A. City Council – Ann Peterson
  - B. Chamber of Commerce – Marilyn Trent
  - C. Historical Commission – Don Sienkiewicz
  - D. Principal Shopping District – Paul Haig
6. General Business Agenda Items
  - A. Economic Development Update – Nik Banda
  - B. Outdoor Seating Grant – Tonia’s Victorian Rose – Kristi Trevarrow
  - C. Oakland County Restaurant Relief Program, Phase 2 – Kristi Trevarrow
  - D. DDA FYE 2022 Budget Update – Ben Giovanelli
  - E. Downtown Collaboration Studio Update – Kristi Trevarrow
7. Receipt of Regular Reports
  - A. Executive Director Update
  - B. Events & Marketing Update
  - C. Financial Report for DDA
  - D. Business Development Committee
  - E. Site Development Committee

8. Miscellaneous
9. Adjournment

The DDA Informational Meeting will be held at the conclusion of the February DDA Regular Meeting.

**The next regular meeting of the Rochester DDA is  
Wednesday, March 17, 2021**

Downtown Development Authority  
FYE 2022 Goals & Objectives Meeting Minutes

Wednesday, January 13, 2021  
Zoom Virtual Meeting  
7:00 p.m.

1) Call to Order

The FYE 2022 Goals & Objectives meeting of the Downtown Development Authority Board of Directors was called to order by Chairman Ben Giovanelli at 7:00 p.m.

2) Roll Call

Board Members Present:	Chairman Ben Giovanelli, Mayor Stuart Bikson, Marilyn Trent, Paul Haig, Bob Bloomingdale, Erik Diana, Tonia Carsten, Tony Lipuma, Lisa Germani Williams, Chris Johnson
Board Members Absent:	
Council Liaison Present:	Ann Peterson
Chamber Liaison Present:	Marilyn Trent
Historical Commission Liaison Absent:	Don Sienkiewicz
PSD Liaison Present:	Vacant
DDA Executive Director Present:	Kristi Trevarrow

**DDA Budget Overview**

Finance Director Anthony Moggio presented the following:

- An overview of the 2020/21 budget showing the budget amendment in the amount of \$112,164.00 as a transfer to the Parking Fund and the budget amendment in the amount of \$250,000.00 as a transfer to the Parking Fund for Debt Service, as approved by the DDA at its December 9, 2020 meeting.
- The projected unrestricted fund balance for the end of this fiscal year is \$450,000.00.
- The parking fund projections and effects of COVID-19.

Chairman Giovanelli provided a brief overview of DDA revenue and expenses over the next few fiscal years.

The Board discussed its fiscal focus in the upcoming budget year and discussed its continued support of the downtown restaurants and businesses.

**City Infrastructure Requests**

Deputy City Manager Nik Banda presented the following:

- Three-year infrastructure plan, including Oak Street and 4<sup>th</sup> Street in 2021-22, as well as the realignment of Main Street at Parkdale and Romeo in 2024.

- The completed sidewalk inventory revealed that approximately \$134,000.00 will be necessary to complete repairs. The more serious safety hazards will be repaired first.

### **The Road to Recovery: What's Next?**

DDA Executive Director Kristi Trevarrow presented the following as it deals with recovery:

- Crisis management
- Embracing the new normal
- Downtown and community stabilization
- Business retention
- The path forward

The Board discussed how the process of moving forward dovetails with the Front Porch Project.

### **Bill Lipuma Community Award**

Chairman Ben Giovanelli asked the Board to consider creating an annual award for the person who exemplifies the spirit of downtown to honor the memory of Bill Lipuma and to celebrate the community. He asked that the Board forward their ideas for the award qualifications to Kristi Trevarrow.

### **PSD Goals & Objectives Report**

Jenna O'Dell stated that the PSD Board met on January 12, 2021 and set the 2021 event schedule. All the regular events are still on the event schedule (i.e., Farmers' Market, Sidewalk Sales, Lagniappe, etc.) Events new to this year will also be back. Those include the Magical Mural Tour, Taste of Fall, Plaid Friday, and the Neighborhood Light Fight. New to the 2021 schedule will be Rochester: No Filter, Holiday Open House, and a Snowman art project.

### **Miscellaneous**

Kristi Trevarrow reminded the Board that they will receive two agendas for January 20, 2021. The first meeting will be the DDA Informational meeting, which is required by the State. The meeting will be a Year in Review. This meeting will begin at 6:30 p.m., with the regular meeting to follow at 7:00 p.m.

Marilyn Trent stated that the Rochester Pollinators, through the sale of swag, plant sales and donations, has been able to set aside funds for the DDA to provide native plants, bushes, and grasses to be planted downtown.

Lisa Germani Williams stated that she will be filming a show covering small business' response during the shutdown. Rochester will be a big focus of the show and will feature Kristi Trevarrow and the DDA's response, as well as Amy Fonville from Talulah Belle.

There being no further business, Chairman Ben Giovanelli adjourned the meeting at 8:33 p.m.

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Date Approved

Susan McCullough

Downtown Development Authority  
Informational Meeting Minutes

Wednesday, January 20, 2021  
Zoom Virtual Meeting  
6:30 p.m.

1) Call to Order

The Information Meeting of the Downtown Development Authority Board of Directors was cancelled due to lack of quorum.

2) Roll Call

Board Members Present:	Chairman Ben Giovanelli, Paul Haig, Bob Bloomingdale, Tony Lipuma
Board Members Absent:	Mayor Stuart Bikson, Marilyn Trent, Erik Diana, Tonia Carsten, Lisa Germani Williams, Chris Johnson
Council Liaison Present:	Ann Peterson
Chamber Liaison Absent:	Marilyn Trent
Historical Commission Liaison Present:	Don Sienkiewicz
PSD Liaison Present:	Vacant
DDA Executive Director Present:	Kristi Trevarrow

3) Annual DDA Update – Kristi Trevarrow

4) Miscellaneous

5) Adjournment

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Date Approved

Susan McCullough

Downtown Development Authority  
Regular Meeting Minutes

Wednesday, January 20, 2021  
Zoom Virtual Meeting  
7:00 p.m.

1) Call to Order

The regular meeting of the Downtown Development Authority Board of Directors was called to order by Chairman Ben Giovanelli at 7:00 p.m.

2) Roll Call

Board Members Present:	Chairman Ben Giovanelli (Rochester, MI), Paul Haig (Rochester, MI), Bob Bloomingdale (Rochester Hills, MI), Tony Lipuma (Oakland Township, MI), Erik Diana (Rochester, MI), Tonia Carsten (Rochester Hills, MI)
Board Members Absent:	Mayor Stuart Bikson, Marilyn Trent, Lisa Germani Williams, Chris Johnson
Council Liaison Present:	Ann Peterson
Chamber Liaison Absent:	Marilyn Trent
Historical Commission Liaison Present:	Don Sienkiewicz
PSD Liaison Present:	Vacant
DDA Executive Director Present:	Kristi Trevarrow

3) Approval of Meeting Minutes

Regular Meeting Minutes –December 9, 2020

Motion By:	Paul Haig to approve the December 9, 2020 Regular Meeting Minutes as presented.
Second By:	Tony Lipuma
In Favor:	Chairman Ben Giovanelli, Erik Diana, Bob Bloomingdale, Paul Haig, Tonia Carsten, Tony Lipuma
Opposed:	None
Motion Passed	

4) Audience Comments

There were no audience comments.

5) Liaison Reports

A. City Council

Ann Peterson highlighted the following from the January 11, 2021 City Council meeting:

- Approved the request of the Friends of Rochester Hills Public Library to be recognized as an official non-profit and approved their request for a Resolution for a charitable gaming license.
- Approved the Master Plan Steering Committee
- Set the public hearing date for the Riverfront Place Special Project for February 8, 2021.
- Approved the request to purchase 25 Watchguard Body Worn Cameras and supporting equipment for the police department.
- Approved the purchase of two (2) 2021 Ford Explorer police vehicles.
- Held a closed session for employee evaluations.

B. Chamber of Commerce

C. Historical Commission

Don Sienkiewicz stated that the Historical Commission is in the process of preparing the coloring books/story books for distribution to all second graders during Founders Day. They are also exploring the option of creating a pdf of the books to be sent out electronically. He will be seeking some input from Marilyn Trent regarding updating the books for future distributions.

D. Principal Shopping District

Kristi Trevarrow highlighted the following:

- The PSD Board met virtually for its Goals & Objectives meeting on Tuesday, January 12, 2021 and set the 2021 event schedule.
- Deck Art registration begins on February 1, 2021.
- Love Local Rochester month will be held in February.
- The Farmers’ Market will open on May 1, 2021.

6) General Business Agenda Items

A. Resignation of Candice Van Slembrouck

Candace Van Slembrouck has moved out of Rochester, requiring her resignation from the DDA.

B. Appointment of PSD Liaison

Chairman Ben Giovanelli appointed Paul Haig to serve as the PSD liaison to the DDA.

C. Request to City Council – Outdoor Dining Platforms 2021

Deputy City Manager Nik Banda presented the costs related to using parking spaces for the outdoor dining platforms. He will present a request to City Council to continue the Outdoor Dining Platform Program for 2021.

Motion By:	Paul Haig that in order to continue the DDA’s support of downtown businesses,
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	the DDA is strongly requesting that City Council approve the request to continue the Outdoor Dining Platform program from May 1, 2021 through October 31, 2021, with at least the same number of platforms as were used in 2021, with the possibility of expansion, if necessary. It is further requested that the City Council accept an amount of approximately \$30,000.00 for use of those parking spaces necessary to continue the program, though the DDA would appreciate any discount the City Council may be willing to grant in order to support the downtown businesses.
Second By:	Erik Diana
In Favor:	Chairman Ben Giovanelli, Tony Lipuma, Bob Bloomingdale, Paul Haig, Tonia Carsten, Erik Diana
Opposed:	None
Motion Passed	

D. Economic Development Update

Deputy City Manager Nik Banda provided an update on new and proposed developments in the City of Rochester, including:

- Le Macaron
- DDA is now a permanent presence downtown
- Working toward filling the Viviano space vacated by the DDA
- 134 University – Dr. Atallah
- Tide Cleaners
- Detroit Tarot Card
- Lettuce (restaurant)
- Gateway Center restoration
- Mike Jones Realty
- Mike Blake Realty
- Medical spa on Walnut

He also provided an update on residential developments coming before the Planning Commission and City Council.

E. Oakland County Restaurant Relief Program

Kristi Trevarrow provided an update on the Oakland County Restaurant Relief Program. Phase One of the program had been applied for previously. Those items are still being delivered for use by the businesses. Phase Two funds will be available shortly. A survey was sent to the restaurants to assess their needs. The fire department will be serving as a propane refill center for the restaurants.



F. Volunteers for DDA Budget Sub-Committee

Erik Diana and Tonia Carsten volunteered to serve on the DDA Budget Sub-Committee.

G. Appointment of DDA Board Member to Master Plan Committee

The City has requested two (2) members of the DDA to serve on the Master Plan Committee. Chairman Giovanelli will be serving, and would like another member to join the Committee. Nik Banda and Kristi Trevarrow will also be serving as staff support to the Master Plan Committee. Any member interested in serving on this Committee was asked to contact Kristi Trevarrow or Chairman Giovanelli.

7) Receipt of Regular Reports

A. Executive Director Update

**Downtown Collaboration Studio**

The Studio has been busy with visitors stopping by to ask questions, pick up Love Local Rochester gifts and to purchase Downtown Rochester gift certificates. During the holiday season, over \$100,000.00 in gift certificates were sold.

Staff is also in the process of cleaning out the old office and permanently moving to the Studio space.

**Main Street Oakland County Update**

The County has announced that they will be once again offering funds to downtown for technical assistance services and guest speakers for merchant meetings. More information will be forthcoming.

**Oakland County Office Hours at the Downtown Collaboration Studio**

The DDA will be partnering with Oakland County to be a pilot community for a new initiative. The concept is to have a consultant from Oakland County at the Studio once a week to meet with merchants by appointment to discuss their needs and concerns. As this project evolves, they are open to bringing in additional staff members with various skill sets to ensure that our merchants' needs are being met. The program is slated to kick off on February 1, 2021.

B. Events & Marketing Update

EVENTS

**Downtown Rochester Snowglow – January 15-16, 2021** – The Downtown Rochester Snowglow, presented by T-Mobile, was held January 15-16, 2021. It was a smaller version of the Fire & Ice Festival. The Snowglow included 41 Christmas themed ice sculptures around downtown, an ice carving competition, shopping and The Big, Bright Light Show. The ice carving competition took place on Saturday, January 16, 2021 from 11:00 a.m. to 2:00 p.m. on W. 4<sup>th</sup> Street. Ice sculptures in front of businesses will stay up throughout the week as weather permits.

**PSD Goals & Objectives**– The PSD Board met virtually for its Goals & Objectives meeting on Tuesday, January 12, 2021 and set the 2021 event schedule. All the staple events are still on the event schedule (i.e. Farmers' Market, Sidewalk Sales, Lagniappe, etc.) Returning to

downtown are the Magical Mural Tour, Taste of Fall, Plaid Friday, and the Neighborhood Light Fight from 2020. New to the 2021 schedules will be Rochester: No Filter, Holiday Open House and a Snowmen art project.

PROMOTIONS

**Farmers’ Market:** Planning has begun for the 2021 season. In the coming weeks, existing vendor applications will be sent out and new vendor recruitment will follow.

Representatives of Ascension Providence have shared that they foresee continuing its partnership. In addition, they would like to expand their presence at the market by working together on some programming for market goers and community members.

**In Town Magazine:** Participation opportunities will be sent out in the coming weeks for the upcoming Spring Magazine. This will include merchandise features, display ads and coupon ads.

C. Financial Report for DDA

The Revenue and Expenditure Report for period ending 12/31/2020 for Fund 494, Downtown Development Authority was included in the packet.

D. Business Development Committee

The Committee met on January 20, 2021.

E. Site Development Committee

The Site Development Committee has not met.

8) Miscellaneous

A. Outdoor Seating Mini-Grant Program Application – Fourthstreet, LLC DBA Penny Black Grill & Tap

Motion By:	Paul Haig to approve the Outdoor Seating Mini-Grant Program Application from Fourthstreet, LLC DBA Penny Black Grill & Tap in the amount of \$3,000.00.
Second By:	Bob Bloomingdale
In Favor:	Chairman Ben Giovanelli, Tonia Carsten, Tony Lipuma, Erik Diana, Bob Bloomingdale, Paul Haig
Opposed:	None
Motion Passed	

Chairman Giovanelli stated that the annual Information Meeting scheduled for 6:30 p.m. was not held due to lack of a quorum. The meeting will be rescheduled for February 17, 2021, immediately following the regular DDA meeting.

9) Adjournment

Seeing no further business, the meeting was adjourned at 7:56 p.m.

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Date Approved

Susan McCullough

**6A. Economic Development Update**

Deputy City Manager Nik Banda will provide an update on new and proposed developments in the City of Rochester.

**6B. Outdoor Seating Grant – Tonia’s Victorian Rose**

Attached is the application and documentation for an Outdoor Seating Grant Request for Tonia’s Victorian Rose. The application meets the grant guidelines. The total project cost is \$1,530.00 and is eligible for a 50% match amount of \$765.00.

**OUTDOOR SEATING MINI-GRANT  
PROGRAM APPLICATION**

- 1. Business Name: TONIA'S VICTORIAN ROSE
- 2. Business Contact Person: TONIA CARSTEN
- 3. Mailing Address: 118 W. 3RD ST  
ROCHESTER MI 48301
- 4. Phone Number: 248-219-5752
- 5. Building Address: 118 W. 3RD ST
- 6. Building Owner: BUCKERFIELD FAMILY TRUST
- 7. Building Owner's Address: \_\_\_\_\_
- 8. Building Owner's Phone #: \_\_\_\_\_

9. The following items must be provided:

- a) Detailed Description of Elements in Seating Area
- b) Rendering or Diagram of Seating Area
- c) Cost Estimate of Project

*We already put up a temporary green house*



The Undersigned Applicant Affirms and Understands That:

- a. The information submitted herein is true and accurate to the best of my knowledge.
- b. I have read and understand the Outdoor Seating Mini-Grant Program Guidelines and agree to abide by these conditions.
- c. I understand that receipt of an Outdoor Seating Mini Grant Funding Commitment Letter from the DDA does not constitute application or approval by the City of Rochester.
- d. I understand that any changes made to the approved project without the approval of the DDA Director will cause the DDA to withdraw its funding commitment.

Signature:

*Tonia Carsten*

Date 2/10/21

# View order details

Order date	Nov 19, 2020
Order #	111-1654409-8091420
Order total	\$1,279.99

## Shipment details

Standard Shipping

### Shipped

Shipping estimate:

**Monday, November 23, 2020**



**Palram HG6000 Oasis**      \$1,279.99  
**Greenhouse, 7' x 8' x 9',**  
**Gray**

Qty: 1

Sold By: Amazon.com Services LLC

## Payment information

### Payment Method

Visa ending in 5907

### Billing Address

1621 TREESIDE DR  
ROCHESTER HILLS, MI 48307-3475

## Shipping address





**6C. Oakland County Restaurant Relief Program**

Kristi Trevarrow will provide an update on Phase Two of the Oakland County Restaurant Relief Program.

**6D. DDA FYE 2022 Budget Update**

Chairman Giovanelli will provide an update on the upcoming proposed budget for FYE 2022.

**6E. Downtown Collaboration Studio Update**

Kristi Trevarrow will provide an update on activities at the Studio since beginning of the year.

## **7A. Executive Director Update**

### **Oakland County Office Hours at the Downtown Collaboration Studio**

We have held (2) days of the OC Office Hours at the Studio, providing assistance services to (8) downtown businesses. We have appointments scheduled for February 15 & 22 as well. An update will be provided at the meeting.

### **Oakland County Restaurant Relief Grant Program**

We have received all items approved through the first phase of the grant. Those items have been distributed to downtown businesses. An update on the Phase 2 Application will be provided at the meeting.



## Rochester DDA Board Meeting

February 8, 2021

Events Coordinator Report

### Events

- **Foodie February** – All month long if you dine in or carry out from any Downtown Rochester restaurant, make sure to save your receipts and you will have a chance to win restaurant gift cards and Love Local Rochester swag every week in February! Receipts can be brought to the Downtown Collaboration Studio, 431 S. Main Street. February 1-28. Each receipt will receive one entry, eligible for both the weekly and grand prize drawings. Grand Prize Winners will be announced and contacted on Tuesday, March 2.



- **Deck Art Registration** – Deck Art registration opened on February 1<sup>st</sup>. You can register for Deck Art 2021 now through April 9<sup>th</sup> at South Street Skateshop (410 Main). Registration forms are found online at [www.downtownrochestermi.com/deck-art](http://www.downtownrochestermi.com/deck-art). The event itself is scheduled for May 13 & 14. More details to come in the upcoming months.
- **Makeover March** – Spring is on the horizon and it is time for change! The DDA is rolling out a new promotion next month called Makeover March! The purpose of this promotion is for our community to focus on self-care through retail therapy, home makeovers, healthy eating, health, wellness & beauty. Anything that can fall under the “makeover” umbrella! This promotion will be heavily promoted through our social media platforms.

**DOWNTOWN DEVELOPMENT AUTHORITY BOARD MEETING**  
**February 2021**  
**Marketing Coordinator Update**

**PROMOTION**

**In Town Magazine:** We are currently in production for the Spring/Summer issue, photoshoots start at the end of the month and issues will hit homes the week of April 12<sup>th</sup>. This issue we will feature fun content with the 90<sup>th</sup> anniversary of Home Bakery, an outdoor dining guide, and lots of new neighbors!

**Farmers' Market:** Market material was sent out to all 2020 participating vendors. 39 out of 43 vendors have confirmed their return for the 2021 season, it will be a full market season! We are hoping to return with monthly programming, with the schedule that was started in 2019. This year I will put a call out to downtown businesses asking for participation with monthly programming. Each program has an overall theme so if businesses have a demonstration, product line or educational piece that they may want to share with Market patrons, we are seeking participants at this time.

PERIOD ENDING 01/31/2021

GL NUMBER	DESCRIPTION	2020-21 ORIGINAL BUDGET	ACTIVITY FOR MONTH 01/31/2021	% BDGT USED	AVAILABLE BALANCE
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY					
Assets					
Dept 000.000 - GENERAL LEDGER					
494-000.000-001.000	CASH.IN.BANK		(79,260.40)		
494-000.000-003.799	CASH ACCOUNT- AUTOMATIC A/P		1,997.50		
494-000.000-020.017	TAXES RECEIVABLE - 2017		(22.18)		
Total Dept 000.000 - GENERAL LEDGER			(77,285.08)		
TOTAL ASSETS			(77,285.08)		
Liabilities					
Dept 000.000 - GENERAL LEDGER					
494-000.000-202.000	ACCOUNTS PAYABLE		1,997.50		
494-000.000-202.003	ACCTS PAY-GIFT CERTIFICATES		(260.00)		
Total Dept 000.000 - GENERAL LEDGER			1,737.50		
TOTAL LIABILITIES			1,737.50		
Revenues					
Dept 000.000 - GENERAL LEDGER					
494-000.000-402.000	CURRENT PROPERTY TAXES	1,631,032.00	28,716.10	100.70	(11,443.40)
494-000.000-573.000	LOCAL COMMUNITY STABILIZATION	53,000.00	0.00	100.00	0.14
494-000.000-626.000	DDA BUSINESS DEVELOPMENT	5,000.00	2,778.00	200.05	(20,701.22)
494-000.000-665.000	INCOME ON INVESTMENTS	15,300.00	0.00	0.00	0.00
494-000.000-665.072	INTEREST -MICHIGAN CLASS	0.00	0.00	117.72	(88.58)
494-000.000-676.000	ADMINISTRATIVE CROSS CHARGE	42,767.00	3,563.92	58.51	17,693.34
494-000.000-692.000	MISCELLANEOUS INCOME	7,500.00	0.00	0.00	3,000.00
Total Dept 000.000 - GENERAL LEDGER		1,754,599.00	35,058.02	100.66	(11,539.72)
TOTAL REVENUES		1,754,599.00	35,058.02	100.66	(11,539.72)
Expenditures					
Dept 752.000 - BIG BRIGHT LIGHTSHOW					
494-752.000-805.000	CONTRACTUAL SERVICES	446,658.00	0.00	100.00	0.00
Total Dept 752.000 - BIG BRIGHT LIGHTSHOW		446,658.00	0.00	100.00	0.00
Dept 896.000 - DOWNTOWN DEVELOPMENT AUTHORITY					
494-896.000-701.000	SUPERVISOR SALARIES	77,200.00	5,917.96	57.49	32,815.30
494-896.000-710.101	LONGEVITY	1,400.00	0.00	75.00	350.00
494-896.000-715.000	FICA	6,288.00	453.46	57.35	2,681.57
494-896.000-716.000	HOSPITALIZATION	21,964.00	1,284.26	46.40	11,737.62
494-896.000-716.002	HOSPITALIZATION - RETIREE	1,200.00	0.00	0.00	0.00
494-896.000-716.004	HOSPITALIZATION -HSA FUNDING	6,120.00	4,200.00	100.00	0.00
494-896.000-717.000	EMPLOYEE LIFE INSURANCE	522.00	0.00	0.00	520.70
494-896.000-718.000	RETIREMENT CONTRIBUTION	27,637.00	5,139.34	74.95	6,012.31
494-896.000-719.000	DENTAL/OPTICAL	515.00	126.48	170.61	(363.64)
494-896.000-721.000	UNEMPLOYMENT COMP. INSURANCE	16.00	4.02	86.00	2.24
494-896.000-728.000	POSTAGE	3,133.00	190.48	25.73	2,320.50
494-896.000-729.000	PRINTING & OFFICE SUPPLIES	20,000.00	3,327.08	81.91	3,617.32
494-896.000-757.000	OPERATING SUPPLIES	2,500.00	0.00	19.99	2,000.35
494-896.000-801.000	ADMINISTRATIVE CROSS CHARGE	76,592.00	6,382.67	58.33	31,913.31
494-896.000-803.000	LEGAL SERVICES	2,089.00	250.00	44.41	1,157.82
494-896.000-804.000	AUDITING	2,700.00	2,525.00	82.10	550.41
494-896.000-805.008	CONTRACT SVCS - ORG. COMMITTE	69.00	0.00	0.00	0.00
494-896.000-805.009	CONTRACT SVCS - BUS. DEV COMM	110,445.00	6,393.58	45.89	59,761.84
494-896.000-805.010	CONTRACT SVCS - D.P.W.	10,445.00	0.00	0.00	10,414.08
494-896.000-805.011	CONTRACT SVCS - MAINTENANCE	22,979.00	0.00	12.15	20,186.00
494-896.000-805.027	CABLE CASTING	4,178.00	0.00	39.01	2,540.63
494-896.000-805.030	CONTRACT SVCS - DUMPSTERS	119,768.00	14,143.32	47.24	63,194.72
494-896.000-805.034	CONTRACT SVCS - SIDEWALK SNOW	10,435.00	0.00	0.00	10,000.00
494-896.000-805.703	CONTRACT SVCS - EMPLOYMENT	1,776.00	140.00	102.79	(49.40)
494-896.000-850.000	TELECOMMUNICATIONS	5,133.00	592.85	73.97	1,332.05
494-896.000-850.001	TELEPHONE LEASE	626.00	0.00	0.00	624.44
494-896.000-860.000	COMPUTER RENTAL	2,049.00	512.25	75.21	506.40
494-896.000-861.002	EQUIPMENT LEASE - COPY MACHIN	16,712.00	1,202.05	52.64	7,891.05
494-896.000-863.001	PROFESSIONAL DEVELOPMENT	9,000.00	0.00	0.00	9,000.00

PERIOD ENDING 01/31/2021

GL NUMBER	DESCRIPTION	2020-21 ORIGINAL BUDGET	ACTIVITY FOR MONTH 01/31/2021	% BDGT USED	AVAILABLE BALANCE
<b>Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY</b>					
<b>Expenditures</b>					
494-896.000-863.002	TRAVEL	1,567.00	0.00	0.00	1,562.11
494-896.000-864.000	LOCAL MILEAGE ALLOWANCE	1,085.00	0.00	0.00	1,082.09
494-896.000-883.000	COMMUNITY AFFAIRS- EXTERNAL	3,520.00	133.93	17.57	2,892.88
494-896.000-912.000	GENERAL INSURANCE	16,403.00	0.00	0.00	15,357.72
494-896.000-921.000	LIGHT & POWER	36,557.00	12,859.64	74.75	9,204.05
494-896.000-922.000	HEAT-BUILDING	597.00	120.73	60.11	237.34
494-896.000-931.000	MAINTENANCE & REPAIRS - EQUIP	522.00	0.00	0.00	520.70
494-896.000-940.000	RENTAL OF LAND	25,068.00	1,997.50	55.94	11,011.29
494-896.000-957.000	DUES & SUBSCRIPTIONS	1,671.00	210.00	48.35	860.37
494-896.000-963.000	MISCELLANEOUS	0.00	0.00	100.00	(30.60)
<b>Total Dept 896.000 - DOWNTOWN DEVELOPMENT AUTHORIT</b>		<b>650,481.00</b>	<b>68,106.60</b>	<b>49.63</b>	<b>323,415.57</b>
<b>Dept 900.000 - CAPITAL CONTROL</b>					
494-900.000-974.019	CAPITAL ASSETS - MAINT & MINO	150,000.00	37,974.00	81.73	27,409.45
494-900.000-974.121	SIDEWALK RECONSTRUCTION	31,334.00	0.00	0.00	31,242.24
494-900.000-974.210	STREET LIGHTING REPLACEMENT	250,000.00	0.00	100.00	0.00
494-900.000-974.260	FRONT PORCH PROJECT	0.00	8,000.00	100.00	(8,000.00)
494-900.000-989.000	COVID-19 RESPONSE	68,375.00	0.00	100.00	0.50
<b>Total Dept 900.000 - CAPITAL CONTROL</b>		<b>499,709.00</b>	<b>45,974.00</b>	<b>88.91</b>	<b>50,652.19</b>
<b>Dept 965.000 - APPROPRIATIONS TO OTHER FUNDS</b>					
494-965.000-999.203	TRANS TO MVH LOCAL STREET FUN	273,000.00	0.00	0.00	68,552.00
494-965.000-999.516	TRANS TO AUTO PARKING FUND	238,970.00	0.00	81.34	112,164.00
<b>Total Dept 965.000 - APPROPRIATIONS TO OTHER FUNDS</b>		<b>511,970.00</b>	<b>0.00</b>	<b>73.01</b>	<b>180,716.00</b>
<b>TOTAL EXPENDITURES</b>		<b>2,108,818.00</b>	<b>114,080.60</b>	<b>74.96</b>	<b>554,783.76</b>
<b>Total Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY</b>					
<b>Total - All Funds:</b>		<b>(354,219.00)</b>	<b>0.00</b>	<b>(6,646.48)</b>	<b>(607,759.70)</b>