



Love local
ROCHESTER 

**Rochester Downtown
Development Authority**

Downtown Collaboration Studio
431 S. Main Street
Rochester, MI 48307
248.656.0060
DowntownRochesterMI.com

**Regular Meeting Agenda
Wednesday, September 15, 2021, 7:00 pm
Rochester Municipal Building, 400 Sixth Street**

1. Call to Order
2. Roll Call
3. Approval of Meeting Minutes – August 18, 2021
4. Audience Comments
5. Liaison Reports
 - A. City Council – Ann Peterson
 - B. Chamber of Commerce – Marilyn Trent
 - C. Historical Commission – Don Sienkiewicz
 - D. Principal Shopping District – Paul Haig
6. General Business Agenda Items
 - A. Downtown Infrastructure Report – Nik Banda
 - B. Downtown Visioning Session – Kristi Trevarrow
 - C. Parking Fund Update – Nik Banda
 - D. Fall/Holiday Downtown Marketing Program – Kristi Trevarrow
 - E. 2021 Big, Bright Light Show Installation – Kristi Trevarrow
7. Receipt of Regular Reports
 - A. Executive Director Update
 - B. Events & Marketing Update
 - C. Financial Report for DDA
 - D. Business Development Committee
 - E. Site Development Committee
8. Miscellaneous
9. Adjournment

**The next regular meeting of the Rochester DDA is
Wednesday, October 20, 2021**

Downtown Development Authority
Regular Meeting Minutes

Wednesday, August 18, 2021
Rochester Municipal Building, 400 Sixth Street
7:00 p.m.

1) Call to Order

The regular meeting of the Downtown Development Authority Board of Directors was called to order by Chairman Ben Giovanelli at 7:00 p.m.

2) Roll Call

Board Members Present:	Chairman Ben Giovanelli, Mayor Stuart Bikson, Bob Bloomingdale, Erik Diana, Tonia Carsten, Lisa Germani Williams
Board Members Absent:	Tony Lipuma, Marilyn Trent, Chris Johnson, Paul Haig
Council Liaison Present:	Ann Peterson
Chamber Liaison Absent:	Marilyn Trent
Historical Commission Liaison Present:	Don Sienkiewicz
PSD Liaison Absent:	Paul Haig
DDA Executive Director Present:	Kristi Trevarrow

3) Approval of Meeting Minutes

Regular Meeting Minutes – June 16, 2021

Motion By:	Mayor Bikson to approve the June 16, 2021 Regular Meeting Minutes as presented.
Second By:	Erik Diana
In Favor:	All
Opposed:	None
Motion Passed	

4) Audience Comments

John Bry, Main Street Oakland County, and Theresa Doan, Genisys Credit Union, presented the \$2,500.00 Spirit of Main Street Microgrant to the DDA. The DDA was selected to receive this grant to fund the new Downtown Texting Marketing Service. This program will allow the DDA to connect with visitors through text-to-share downtown information, events and reminders. This program will be rolled out this fall.

5) Liaison Reports

A. City Council

Ann Peterson highlighted the following from the August 9, 2021 City Council meeting:

- Received an update from Senator Mallory McMorrow
- Approved the Special Event Application to hold the Front Porch Story event on Tuesday, August 24, 2021
- Discussed staffing needs in Finance and Public Works
- Discussed Compensation & Benefits study for non-union employees
- Received a report from the Parking Advisory Committee

B. Chamber of Commerce

C. Historical Commission

Don Sienkiewicz reported that the Commission met earlier in August. Information regarding the partnership with the Rochester Hills Museum and a History of the Rochester Historical Commission were included in the meeting packet.

D. Principal Shopping District

Kristi Trevarrow reported that the PSD will meet in September 2021.

6) General Business Agenda Items

A. Election of DDA Officers

Motion By:	Lisa Germani Williams to nominate, and if there are no additional nominations, to appoint the following positions: Chairman – Ben Giovanelli Vice Chairman – Tony Lipuma Secretary – Marilyn Trent
Second By:	Bob Bloomingdale
In Favor:	All
Opposed:	None
Motion Passed	

B. Master Plan Update Presentation

Michelle Bennett, Beckett & Raeder, provided a presentation of the Master Plan Update, specifically items related to the downtown. Board members are encouraged to prepare comments and suggestions and submit them to Kristi Trevarrow by August 27, 2021. She will then forward any comments to Ms. Bennett in time for inclusion in the Planning Commission meeting packet for the September 7, 2021 meeting.

C. Downtown Visioning Session

The Community Development Committee is hosting the Downtown Visioning Session on Wednesday, September 29, 2021 from 6:00 p.m. – 9:00 p.m. at the Royal Park Hotel. Kristi Trevarrow will provide a report to the DDA following the event.

D. DIA Mural Project Update

Nik Banda and Kristi Trevarrow have been working with the Detroit Institute of Arts and the Paint Creek Center for the Arts to bring public art to downtown. This project began in early 2020 and was put on hold due to COVID-19 until this spring. The selected artist is Jacob Dwyer and will feature four native species of animals and plants which can be observed in Rochester – the monarch butterfly, common milkweed, rainbow trout, and a great blue heron.

E. Downtown Capital Projects Update

Kristi Trevarrow provided an update on the current Sidewalk Replacement Project. There is also a potential mill and fill project on Second Street, which would complete this section of Second Street. This project would require approximately \$35,474 from the DDA budget.

Motion By:	Mayor Bikson to approve the expenditure of an amount not to exceed \$40,000.00 for the mill and fill project on Second Street to be completed by Bowen Paving, Inc.
Second By:	Erik Diana
In Favor:	All
Opposed:	Bob Bloomingdale
Motion Passed	

F. Butterfly Garden Expansion Ribbon Cutting

The DDA Board is invited to the ribbon cutting for the Butterfly Garden Expansion to be held on Monday, August 23, 2021 at 4:00 p.m. to celebrate the expansion of The Municipal Park Butterfly Garden.

7) Receipt of Regular Reports

A. Executive Director Update

Main Street Oakland County in Your Town Training Grant

Main Street Oakland County is once again providing \$1,500 for a Merchant Training Workshop. Staff is working with Mary Liz Curtin, owner of Leon & Lulu in Clawson, to provide this training in the fall.

Magical Mural Tour

The 2nd annual Magical Mural Tour will feature (20) 4’x8’ murals popping up around downtown and the Municipal Park. The murals will be on display from September 6-30, 2021.

Snowman Stroll

Artists and sponsors are being sought for the first Snowman Stroll -- a public art event that will bring 5’ fiberglass snowmen, designed by local artists and sponsored by local businesses -- to Main Street during the holiday season.

Historical Museum Display

The Historical Museum will be providing another historic display for the Downtown Studio. The display should be in place by September 1, 2021.

B. Events & Marketing Update

EVENTS (Past)

Sidewalk Sales – July 15-17, 2021

Overall the downtown businesses were pleased with the turnout for Sidewalk Sales. The kids' craft was a hit and over 700 kids registered for Explorers' Club.

Dancin' in the Street – July 16, 2021

West Fourth Street was filled with people! There were many positive comments regarding the main act, The SquarePegz.

Movies in the Moonlight

Movies in the Moonlight enjoyed another successful season. Only one movie had to be rescheduled due to weather. Attendance was high for each movie, and people enjoyed the variety of pre-show games and entertainment. The sponsors were very happy with the turnout and the advertising opportunities.

EVENTS (Upcoming)

Junk in the Trunk – August 14, 2021

Junk in the Trunk will take place on August 14, 2021 from 9:00 a.m. to 1:00 p.m. in the Farmers' Market Upper Lot. Fifty-six vendors have signed up to participate.

Movies in the Moonlight – August 14, 2021 (Rescheduled)

Grease was canceled on July 24th due to severe weather. It has been rescheduled to August 14th. The Linda Rea Team will be sponsoring this event.

Taste of Fall Promotion

Photos for Taste of Fall brochure have been shot. Taste of Fall is a promotion scheduled to begin in September for the downtown restaurants, bars and bakeries. The purpose of the promotion is to showcase Michigan's fall flavors through innovative food and beverage offerings downtown. Taste of Fall will kick off September 6th and run through October 18th. In support of the promotion, we will be producing a brochure (both printed and online), table tents and a social media campaign.

Rochester Posed – October 7, 2021

The theme this year for Rochester Posed is "Famous Duos." Most businesses have chosen their Famous Duo selection already. The public will be able to participate in text-to-vote for their favorite windows. Posters and flyers will be distributed to the businesses in the next couple of weeks.

Trick-or-Treat Downtown – October 16, 2021

Trick-or-Treating will take place between 3:30 p.m. and 5:00 p.m. The costume parade will begin at 5:15 p.m. The parade will be on Water Street, beginning at University and ending at the Fire Station where RAYA will host a spaghetti dinner. After the costume parade, we will be hosting a Halloween Fest at the Farmers' Market lot. The Halloween Fest includes a variety of games and prizes for the kids. The Little Donut Factory will be onsite selling hot, fresh donuts. The Detroit Ghostbusters will be in attendance once again with ecto-1 for photos. The Linda Rea Team will also be in attendance passing out pumpkins. The Halloween Fest will take place from 5:30 p.m. to 7:00 p.m.

Front Porch Stories

The next Front Porch Story will be hosted on Nik Banda's front porch at 311 N. Castell Avenue and will feature Bill and Casey Kruse.

Pancake and PJ's

The PSD is working on this event to be held at the Fire Hall.

PROMOTIONS

Farmers' Market

August marks the mid-way point of the Farmers' Market season, making the market robust with produce and vendors. Last month we partnered with Taste the Local Difference and Parker Grant Hospitality to put on three cooking demos at the market. Summer Dreams is back now through the beginning of October.

Kris Kringle Market

Kris Kringle applications have been sent out to all previous participating vendors. We hope to be back in the original location of West Fourth Street. There will be approximately 40 vendors, visits with Santa, a warming tent with Rochester Mills beer and hot spiced wine by Fieldstone Winery. Lincoln of Troy is returning as the presenting sponsor.

In Town Magazine

Participation and advertising opportunities will be sent out at the end of August for the holiday *In Town Magazine*. Towards the end of September we will be working with businesses on collecting items to feature as well as the photoshoot. *In Town Magazine* will be sent to residents and available at the businesses the second week of November.

Business Directories

Business directories have gone to print and will be available at the end of August.

Twelve Days of Christmas Cookie Stroll

This event will be a fundraiser for Love Local.

Holiday Gift Certificates

Given the success of this promotion last year, staff is working on offering this opportunity again during the upcoming holiday season.

National Main Street Conference

Staff has submitted an application to present at the upcoming Main Street Now Conference in May 2022.

C. Financial Report for DDA

The Revenue and Expenditure Report for period ending 07/31/2021 for Fund 494, Downtown Development Authority was included in the packet.

D. Business Development Committee

The next meeting will be held on September 20, 2021 from 6:00 p.m. – 8:00 p.m. at the Royal Park Hotel. Nik Banda will provide a presentation on current projects in Rochester. Tom Dluzen, Chief Financial Credit Union, will be the guest speaker.

E. Site Development Committee

A couple additional plaques have been ordered for the Donor Wall, and will be installed as soon as possible. All proceeds support the continuation of capital projects in the downtown district.

8) Miscellaneous

Mayor Bikson stated Le Macaron French Pastry is now open.

9) Adjournment

Seeing no further business, Chairman Giovanelli adjourned the meeting at 8:31 p.m.

Date Approved

Susan McCullough

6A. Downtown Infrastructure Report

Deputy City Manager Nik Banda will provide an update on infrastructure projects in and around the downtown district.

6B. Downtown Visioning Session

Kristi Trevarrow will provide an overview of the upcoming Downtown Visioning Session to be held on Wednesday, September 29, 6-9 pm at the Royal Park Hotel.

6C. Parking Fund Update

Deputy City Manager Nik Banda will provide an update on the current status of the Parking Fund and ARP funding received to date.

6D. Fall/Holiday Downtown Marketing Program

Kristi Trevarrow will provide a presentation on downtown events and promotions planned for the 4th Quarter.

6E. 2021 Big, Bright Light Show Installation

Kristi Trevarrow will provide a report on the 2021 installation of The Big, Bright Light Show.

7A. Executive Director Update

Annual Business Development Meeting

The Business Development Annual Meeting is scheduled for Monday, September 20, 6-8 pm at the Royal Park Hotel. If you are interested in attending, please let Kristi know!

Main Street Oakland County Shop, Text, Win Promotion

We were informed this week that the County will not be hosting their Shop, Text, Win Promotion on Small Business Saturday. Staff is working internally on a concept to replace this promotion locally.

Magical Mural Tour

The 2nd annual Magical Mural Tour is underway! 18 – 4' x 8' murals are around downtown and the Municipal Park. Murals will be on display September 30.

DIA Mural

Artist Jake Dwyer is starting on the mural and, weather permitting, hopes to have it completed in the next 2-3 weeks. A ribbon cutting will be scheduled once we have a solid completion date.

Holiday Sponsorships

We are wrapping up our sponsorship opportunities for the holiday season, but there is still availability for the Festival of Trees and the Snowman Stroll (see attached).



2021 Sponsorships

Sponsor a tree at the Downtown Rochester Festival of Trees, November 19-21!
 Select either a 4' or 7' Tree Theme and our talented designers will do the rest!
 Every tree sponsorship includes (2) tickets for the
 Cocktail Preview on November 19.
 All proceeds benefit The Big, Bright Light Show!

7' TREE THEMES \$1,000

- | | | |
|--------------------|------------------------------------|--------------------------------|
| BLUE CHRISTMAS | GLAM CHRISTMAS SOLD! | SANTA'S WORKSHOP |
| CANDY CANE LANE | HOLLY JOLLY CHRISTMAS | SILVER & GOLD |
| CHRISTMAS CHALET | IT'S A WONDERFUL LIFE SOLD! | SLEIGH RIDE |
| COTTAGE CHRISTMAS | JINGLE BELLS | SNOWED IN |
| DEAR SANTA | KRINGLE CANDY CO. | VINTAGE CHRISTMAS SOLD! |
| FROSTY THE SNOWMAN | O HOLY NIGHT SOLD! | WHITE CHRISTMAS SOLD! |
| GINGERBREAD | REINDEER GAMES | WINTER WONDERLAND |

4' TREE THEMES \$500

- | | | |
|-----------------------------------|----------------------------|------------------------------------|
| 12 DOGS OF CHRISTMAS SOLD! | ELF SOLD! | MAKING SPIRITS BRIGHT SOLD! |
| BEAUTY & THE BEAST SOLD! | GRINCH SOLD! | THE NUTCRACKER |
| CHRISTMAS KITCHEN SOLD! | HOT COCOA SOLD! | RUN RUN RUDOLPH SOLD! |
| DISNEY SOLD! | LOLLIPOP LANE SOLD! | PEPPERMINT & PINE |

YES, I WANT TO BE A TREE SPONSOR!

CONTACT NAME: _____
 BUSINESS NAME: _____
 ADDRESS: _____
 CITY, STATE, ZIP: _____
 TREE THEME: _____
 EMAIL: _____

_____ CHECK ENCLOSED (PAYABLE TO ROCHESTER DDA)
 _____ CREDIT CARD
 CARD NUMBER: _____
 EXP. DATE: _____ SECURITY CODE: _____

PLEASE RETURN FORM & PAYMENT BY THURSDAY, SEPTEMBER 30 TO THE ROCHESTER
 DDA, DOWNTOWN COLLABORATION STUDIO, 431 MAIN, ROCHESTER, MI 48307 OR
 EMAIL KRISTI@DOWNTOWNROCHESTERMI.COM. QUESTIONS? 248/656-0060



SNOWMAN *stroll* **SPONSORSHIP**
\$2,000

THE SNOWMAN STROLL WILL BRING 5' FIBERGLASS SNOWMAN DESIGNED BY LOCAL ARTISTS TO DOWNTOWN ROCHESTER THIS HOLIDAY SEASON! EACH SNOWMAN WILL BE DISPLAYED ON MAIN STREET DURING THE BIG, BRIGHT LIGHT SHOW, WHICH ATTRACTS OVER 1 MILLION VISITORS EVERY YEAR!

ONLY 12 AVAILABLE!

YOU CAN SELECT YOUR SNOWMAN DESIGN FROM OUR ARTIST PORTFOLIO. THE SNOWMEN WILL BE ON DISPLAY NOVEMBER 22 - JANUARY 3, 2022.

YES, I WANT TO BE A SNOWMAN SPONSOR!

CONTACT NAME: _____
BUSINESS NAME: _____
ADDRESS: _____
CITY, STATE, ZIP: _____
EMAIL: _____

_____ CHECK ENCLOSED (PAYABLE TO ROCHESTER DDA)

_____ CREDIT CARD

CARD NUMBER: _____

EXP. DATE: _____ SECURITY CODE: _____

PLEASE RETURN YOUR COMPLETED SPONSORSHIP FORM BY SEPTEMBER 30 TO KRISTI@DOWNTOWNROCHESTERMI.COM OR MAIL TO THE DOWNTOWN COLLABORATION STUDIO, 431 MAIN, ROCHESTER, MI, 48307. QUESTIONS? CALL 248/656-0060.



Rochester DDA Board Meeting September 9, 2021 Events Coordinator Report

Upcoming events

- **Taste of Fall** – Taste of Fall is back once again this year. This is a promotion for our restaurants, bars, and bakeries. The purpose of the promotion is to showcase Michigan's fall flavors through new, innovative food and beverage offerings downtown. Taste of Fall began on September 6 and will run through October 18. In support of the promotion, we produced a brochure (both printed and online), table tents and a social media campaign.



- **Rochester Posed – October 7** –The theme this year for Rochester Posed is 'Famous Duos'. Plans are moving forward with this event, so far, we have 20 businesses participating this year. Most businesses have chosen their Famous Duo selection already and I will be working to try and recruit a few more businesses to join Rochester Posed. The public will be able to participate in text-to-vote for their favorite windows. Posters and flyers to be distributed to the businesses in the next couple of weeks.
- **Trick-or-Treat Downtown – October 16** – Trick-or-treating will be from 3:30 – 5:00 pm and the costume parade will begin at 5:15 pm. The parade will be on Water St., beginning at University and ending at the Fire Station. There will be a Halloween Fest in the Farmers' Market lot. Our Halloween Fest includes a variety of different Halloween goodies for the kids, The Little Donut Factory will be onsite selling hot fresh donuts, Big Don Balloons, The Detroit Ghostbusters will be in attendance once again this year with ecto-1 for photos and The Linda Rea Team will be onsite passing out pumpkins to the first 200 trick-or-treaters that visit their pumpkin patch. Halloween fest is hosted from 5:00 – 7:00 pm.

DOWNTOWN DEVELOPMENT AUTHORITY BOARD MEETING
September 2021
Marketing Coordinator Update

PROMOTION

Farmers' Market:

The market has continued to be a source of positivity for our customers and vendors alike. With the market robust in produce, dahlias and specialty foods we have consistently seen 2,000 attendees a week. The Rochester Pollinators will be present a few weeks in September, making the purchase and pick up of native plants easy as always.

Kris Kringle Market: Lincoln of Troy has signed on to once again be this year's exclusive presenting sponsor. Vendor applications have been sent out and turned in. We currently have a few space openings and are in discussion with potential new vendors and are actively recruiting.

In Town Magazine: Marketing Kits were recently sent out and have been returned with advertising opportunities for the In Town Magazine. Next week we will be working with businesses on collecting items for our photoshoot taking place the last week in September. In Town Magazines will hit homes the second week of November.

PERIOD ENDING 08/31/2021

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 08/31/2021	ACTIVITY FOR MONTH 08/31/2021	AVAILABLE BALANCE	% BGD USED
Fund Group <None>						
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY						
Revenues						
Dept 000.000 - GENERAL LEDGER						
494-000.000-402.000	CURRENT PROPERTY TAXES	1,650,000.00	418,314.43	418,314.43	1,231,685.57	25.35
494-000.000-573.000	LOCAL COMMUNITY STABILIZATION	40,000.00	0.00	0.00	40,000.00	0.00
494-000.000-626.000	DDA BUSINESS DEVELOPMENT	20,000.00	7,167.00	464.00	12,833.00	35.84
494-000.000-676.000	ADMINISTRATIVE CROSS CHARGE	43,238.00	0.00	0.00	43,238.00	0.00
494-000.000-692.000	MISCELLANEOUS INCOME	1,040.00	77.00	77.00	963.00	7.40
Total Dept 000.000 - GENERAL LEDGER		1,754,278.00	425,558.43	418,855.43	1,328,719.57	24.26
TOTAL REVENUES		1,754,278.00	425,558.43	418,855.43	1,328,719.57	24.26
Expenditures						
Dept 736.000 - MOVIES IN THE MOONLIGHT						
494-736.000-790.007	AD PR - SIGNAGE	0.00	54.76	54.76	(54.76)	100.00
Total Dept 736.000 - MOVIES IN THE MOONLIGHT		0.00	54.76	54.76	(54.76)	100.00
Dept 752.000 - BIG BRIGHT LIGHTSHOW						
494-752.000-805.000	CONTRACTUAL SERVICES	150,000.00	0.00	0.00	150,000.00	0.00
Total Dept 752.000 - BIG BRIGHT LIGHTSHOW		150,000.00	0.00	0.00	150,000.00	0.00
Dept 896.000 - DOWNTOWN DEVELOPMENT AUTHORITY						
494-896.000-701.000	SUPERVISOR SALARIES	79,000.00	12,053.52	6,035.58	66,946.48	15.26
494-896.000-701.002	PART-TIME WAGES	0.00	696.15	298.35	(696.15)	100.00
494-896.000-710.101	LONGEVITY	2,100.00	0.00	0.00	2,100.00	0.00
494-896.000-715.000	FICA	6,444.00	976.83	485.30	5,467.17	15.16
494-896.000-716.000	HOSPITALIZATION	22,206.00	2,568.52	1,284.26	19,637.48	11.57
494-896.000-716.004	HOSPITALIZATION -HSA FUNDING	4,200.00	0.00	0.00	4,200.00	0.00
494-896.000-718.000	RETIREMENT CONTRIBUTION	10,997.00	0.00	0.00	10,997.00	0.00
494-896.000-718.002	EMPLOYER RETIREMENT CONTRIBUT	0.00	184.64	92.32	(184.64)	100.00
494-896.000-719.000	DENTAL/OPTICAL	950.00	252.96	126.48	697.04	26.63
494-896.000-721.000	UNEMPLOYMENT COMP. INSURANCE	16.00	3.35	0.00	12.65	20.94
494-896.000-728.000	POSTAGE	3,168.00	195.00	195.00	2,973.00	6.16
494-896.000-729.000	PRINTING & OFFICE SUPPLIES	21,000.00	827.99	788.14	20,172.01	3.94
494-896.000-757.000	OPERATING SUPPLIES	2,600.00	36.00	0.00	2,564.00	1.38
494-896.000-801.000	ADMINISTRATIVE CROSS CHARGE	78,200.00	0.00	0.00	78,200.00	0.00
494-896.000-803.000	LEGAL SERVICES	2,112.00	75.00	75.00	2,037.00	3.55
494-896.000-804.000	AUDITING	3,118.00	0.00	0.00	3,118.00	0.00
494-896.000-805.009	CONTRACT SVCS - BUS. DEV COMM	10,445.00	1,542.64	1,542.64	8,902.36	14.77
494-896.000-805.010	CONTRACT SVCS - D.P.W.	10,000.00	0.00	0.00	10,000.00	0.00
494-896.000-805.011	CONTRACT SVCS - MAINTENANCE	23,439.00	630.00	0.00	22,809.00	2.69
494-896.000-805.027	CABLE CASTING	4,224.00	325.00	0.00	3,899.00	7.69
494-896.000-805.030	CONTRACT SVCS - DUMPSTERS	122,764.00	7,071.66	7,071.66	115,692.34	5.76
494-896.000-805.703	CONTRACT SVCS - EMPLOYMENT	1,795.00	140.00	0.00	1,655.00	7.80
494-896.000-850.000	TELECOMMUNICATIONS	5,189.00	790.47	561.66	4,398.53	15.23
494-896.000-860.000	COMPUTER RENTAL	2,072.00	0.00	0.00	2,072.00	0.00
494-896.000-861.002	EQUIPMENT LEASE - COPY MACHIN	15,000.00	2,481.76	2,481.76	12,518.24	16.55
494-896.000-863.001	PROFESSIONAL DEVELOPMENT	9,000.00	0.00	0.00	9,000.00	0.00

User: mmoriwaki

DB: Rochester

PERIOD ENDING 08/31/2021

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 08/31/2021	ACTIVITY FOR MONTH 08/31/2021	AVAILABLE BALANCE	% BDGT USED
Fund Group <None>						
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY						
Expenditures						
494-896.000-863.002	TRAVEL	1,584.00	0.00	0.00	1,584.00	0.00
494-896.000-864.000	LOCAL MILEAGE ALLOWANCE	1,097.00	0.00	0.00	1,097.00	0.00
494-896.000-883.000	COMMUNITY AFFAIRS- EXTERNAL	5,000.00	295.89	295.89	4,704.11	5.92
494-896.000-912.000	GENERAL INSURANCE	15,573.00	849.00	0.00	14,724.00	5.45
494-896.000-921.000	LIGHT & POWER	36,960.00	6,217.29	1,902.93	30,742.71	16.82
494-896.000-922.000	HEAT-BUILDING	603.00	47.34	47.34	555.66	7.85
494-896.000-931.000	MAINTENANCE & REPAIRS - EQUIP	528.00	0.00	0.00	528.00	0.00
494-896.000-940.000	RENTAL OF LAND	32,761.00	6,331.91	2,739.51	26,429.09	19.33
494-896.000-957.000	DUES & SUBSCRIPTIONS	1,689.00	657.08	657.08	1,031.92	38.90
Total Dept 896.000 - DOWNTOWN DEVELOPMENT AUTHORIT		535,834.00	45,250.00	26,680.90	490,584.00	8.44
Dept 900.000 - CAPITAL CONTROL						
494-900.000-974.019	CAPITAL ASSETS - MAINT & MINO	151,000.00	33,756.85	2,869.85	117,243.15	22.36
494-900.000-974.121	SIDEWALK RECONSTRUCTION	31,680.00	570.00	570.00	31,110.00	1.80
494-900.000-974.210	STREET LIGHTING REPLACEMENT	250,000.00	86,900.00	0.00	163,100.00	34.76
494-900.000-989.000	COVID-19 RESPONSE	100,444.00	0.00	0.00	100,444.00	0.00
Total Dept 900.000 - CAPITAL CONTROL		533,124.00	121,226.85	3,439.85	411,897.15	22.74
Dept 965.000 - APPROPRIATIONS TO OTHER FUNDS						
494-965.000-999.203	TRANS TO MVH LOCAL STREET FUN	373,156.00	381.33	381.33	372,774.67	0.10
494-965.000-999.516	TRANS TO AUTO PARKING FUND	162,164.00	0.00	0.00	162,164.00	0.00
Total Dept 965.000 - APPROPRIATIONS TO OTHER FUNDS		535,320.00	381.33	381.33	534,938.67	0.07
TOTAL EXPENDITURES		1,754,278.00	166,912.94	30,556.84	1,587,365.06	9.51
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY:						
TOTAL REVENUES		1,754,278.00	425,558.43	418,855.43	1,328,719.57	24.26
TOTAL EXPENDITURES		1,754,278.00	166,912.94	30,556.84	1,587,365.06	9.51
NET OF REVENUES & EXPENDITURES		0.00	258,645.49	388,298.59	(258,645.49)	100.00
Fund Group <None>:						
TOTAL REVENUES		2,485,564.00	698,910.83	460,333.57	1,786,653.17	28.12
TOTAL EXPENDITURES		2,490,404.00	231,205.81	66,762.49	2,259,198.19	9.28
NET OF REVENUES & EXPENDITURES		(4,840.00)	467,705.02	393,571.08	(472,545.02)	9,663.33
TOTAL REVENUES - ALL FUNDS		2,485,564.00	698,910.83	460,333.57	1,786,653.17	28.12
TOTAL EXPENDITURES - ALL FUNDS		2,490,404.00	231,205.81	66,762.49	2,259,198.19	9.28
NET OF REVENUES & EXPENDITURES		(4,840.00)	467,705.02	393,571.08	(472,545.02)	9,663.33