



Regular Meeting Agenda
Wednesday, June 16, 2021, 7:00 pm
Rochester Municipal Building, 400 Sixth Street

1. Call to Order
2. Roll Call
3. Approval of Meeting Minutes – April 21, 2021
4. Audience Comments
5. Liaison Reports
 - A. City Council – Ann Peterson
 - B. Chamber of Commerce – Marilyn Trent
 - C. Historical Commission – Don Sienkiewicz
 - D. Principal Shopping District – Paul Haig
6. General Business Agenda Items
 - A. Main Street Oakland County Update – John Bry
 - B. Economic Development Report – Nik Banda
 - C. Master Plan Update – Nik Banda/Ben Giovanelli
 - D. Outdoor Seating Grant Program Discussion – Kristi Trevarrow
 - E. Donor Wall Update – Tony Lipuma
 - F. Site Development Update – Tony Lipuma/Nik Banda
 - i. Downtown Sidewalk Repairs
 - ii. Lightpole Replacement Program
 - G. Upcoming DDA Meeting Items – Kristi Trevarrow
 - i. Election of DDA Officers
 - ii. Bill Lipuma Community Hero Award
 - iii. Business Development Annual Meeting

7. Receipt of Regular Reports
 - A. Executive Director Update
 - B. Events & Marketing Update
 - C. Financial Report for DDA
 - D. Business Development Committee
 - E. Site Development Committee
8. Miscellaneous
9. Adjournment

**The next regular meeting of the Rochester DDA is
Wednesday, July 21, 2021**

Downtown Development Authority
Regular Meeting Minutes

Wednesday, April 21, 2021
Zoom Virtual Meeting
7:00 p.m.

1) Call to Order

The regular meeting of the Downtown Development Authority Board of Directors was called to order by Chairman Ben Giovanelli at 7:05 p.m.

2) Roll Call

Board Members Present:	Chairman Ben Giovanelli (Rochester, Oakland County, MI), Mayor Stuart Bikson (Rochester, Oakland County, MI), Tony Lipuma (Oakland Township, Oakland County, MI), Erik Diana (Rochester, Oakland County, MI), Marilyn Trent (Rochester, Oakland County, MI), Bob Bloomingdale (Hilton Head Island, Beaufort County, MI), Tonia Carsten (Rochester, Oakland County, MI)
Board Members Absent:	Paul Haig, Lisa Germani Williams, Chris Johnson
Council Liaison Absent:	Ann Peterson
Chamber Liaison Present:	Marilyn Trent
Historical Commission Liaison Absent:	Don Sienkiewicz
PSD Liaison Absent:	Paul Haig
DDA Executive Director Present:	Kristi Trevarrow

3) Approval of Meeting Minutes

Regular Meeting Minutes – March 17, 2021

Motion By:	Tony Lipuma to approve the March 17, 2021 Regular Meeting Minutes as presented.
Second By:	Marilyn Trent
In Favor:	Chairman Ben Giovanelli, Mayor Stuart Bikson, Marilyn Trent, Erik Diana, Tony Lipuma, Tonia Carsten, Bob Bloomingdale
Opposed:	None
Motion Passed	

4) Audience Comments

There were no audience comments.

5) Liaison Reports

A. City Council

Mayor Bikson highlighted the following from the April 12, 2021 City Council meeting:

- Fiscal Year Ending 2022 Budget Requests
- The Budget Workshop will be held on April 23, 2021
- Public meetings will continue virtually for at least one more month

B. Chamber of Commerce

C. Historical Commission

D. Principal Shopping District

Two requests will be forwarded to City Council for their approval:

- Junk in the Trunk – June 19, 2021
- Thursday Night Market – June through mid-July

Farmers’ Market is scheduled to begin on May 1, 2021.

6) General Business Agenda Items

A. Economic Development Update

Nik Banda provided an update on developments in and around downtown. There are a lot of residential development that will be started soon. Some of the downtown businesses will be restoring and renovating their facades. There are also some development possibilities with the Letica building.

B. Outdoor Dining Platforms Program

City Council approved the placement of the platforms. All of the platforms, along with the parklet, will be placed in the next two weeks. All of the businesses that had utilized the dining platforms last year have requested to use them again. All other outdoor dining will be continuing as well.

Motion By:	Bob Bloomingdale to commit to the payment of a total of \$19,148.00 over the next two budget years to the City for the average cost of the use of parking spaces for the placement of the outdoor dining platforms.
Second By:	Erik Diana
In Favor:	Marilyn Trent, Erik Diana, Tony Lipuma, Tonia Carsten, Bob Bloomingdale, Mayor Stuart Bikson, Chairman Ben Giovanelli.
Opposed:	None
Motion Passed	

C. Restaurant Support Update

Nik Banda and Kristi Trevarrow provided an update on the status of the restaurants, support mechanisms and ideas to continue to assist the restaurants in the short and long term. The biggest difficulty restaurants are experiencing at this point is the lack of employees. Carryout is still strong, and gradually people are returning to in-person dining. The Restaurant Revitalization Fund will be providing additional funding through the Small Business Association, with preference given to women-owned and minority-owned businesses. Oakland County has also reserved some American Rescue Funds, but have not yet determined how those funds will be distributed. Additional information will be forthcoming.

D. Spring Events & Promotions Update

Kristi Trevarrow provided an update on upcoming downtown events and promotions happening in May and June.

- The Farmers' Market will begin on May 1, 2021. There will continue to be one entrance and one exit, and attendees will be counted as they enter.
- Deck Art - May 13-14, 2021. This year over 400 artists from all over metro Detroit, as well as almost 40 Downtown Rochester businesses are participating in Deck Art 2021.
- June is Love Local Rochester month. The Love Local Loyalty card will be brought back, as well as a Drink Local campaign, where customers can text to vote for their favorite cocktail.
- Junk in the Trunk - June 19, 2021. This event will take place 9:00 a.m. – 1:00 p.m. in the Farmers' Market upper lot.
- The Back in the Day signs placed downtown by the Historical Museum have been very popular. New signs will be placed soon.
- Rochester No Filter is a new film camera contest, encouraging participants to pick up a disposable camera from the Studio and return them with their unfiltered snapshots of downtown Rochester.

E. AMEX Shop Small – Order In, Help Out Award

Kristi Trevarrow shared details of the AMEX Shop Small-Order In, Take Out Award given for the Foodie February Promotion. Rochester DDA was the 1st place winner! Kristi Trevarrow shared the promotion details virtually at the National Main Street conference. There is a cash prize of \$5,000 to be reinvested in downtown restaurants.

7) Receipt of Regular Reports

A. Executive Director Update

DDA Office Move

The final phase of the move to the Downtown Collaboration Studio is underway. The studio will soon be able to host merchant meetings and seminars as soon as this summer. The popular pop-up art installations will kick-off in May with Deck Art.

Love Local Merchandise

The staff has been working on the new spring line for Love Local Rochester merchandise. It will include camp mugs, glass water bottles, tees and baby onesies. Staff is also working on a limited edition line for June's Love Local Month featuring the retro Love Local logo.

B. Events & Marketing Update

EVENTS

Deck Art

Deck Art will be held May 13-14, 2021. This year 422 artists from all over metro Detroit, as well as almost 40 Downtown Rochester businesses are participating in Deck Art 2021. In its eleventh installment, Deck Art is a skateboard art competition and exhibition. Artists submit one-of-a-kind artwork using skateboard decks as a canvas. These decks will be on display in Downtown Rochester businesses beginning May 13 and will be celebrated with a two-day event on May 13-14. Participating businesses are asked to stay open until 9:00 p.m. for both event evenings. Deck Art is sponsored by T-Mobile and they will have an on-site presence at the event.

Junk in the Trunk

Junk in the Trunk will be held on June 19, 2021. Rochester's very own community-wide resale event will take place 9:00 a.m. – 1:00 p.m. in the Farmers' Market upper lot. Event participation is now open to area residents, crafters and businesses. There are roughly 75 spaces in the upper lot. Residents and businesses may purchase parking spaces to sell their treasures, and can bring in tables, pop-up tents or simply open their trunk. Spaces will be sold for \$35 each or two for \$50.

PROMOTIONS

In Town Magazine

The Spring/Summer issue of *In Town Magazine* was completed ahead of schedule. Copies were delivered to homes the week of April 5th.

Farmers' Market

Opening day of the Farmers' Market is set for May 1, 2021. 500 tote bags will be distributed to adult customers and there will be musical performances by local artist, Lia Catallo. Approximately 15 downtown merchants and Farmers' Market vendors opted in to include promotional items or coupons in the tote bag giveaway.

Staff is working with Chief Schettenhelm to implement current safety guidelines. Vendors are being educated on safe practices, and staff will be monitoring capacity, masking and distancing.

Ascension Providence Rochester will be joining the event as the presenting sponsor. They will be at opening day fitting and giving away children's bike helmets in honor of May being National Safety Month. Ascension will be on-site one to two times a month throughout the season.

Thursday Night Market

In the coming weeks, staff will be taking PSD's request for approval to City Council for Thursday Night Markets. It is proposed that this year's evening market be held on W. Fourth Street, between Main and Walnut Blvd. from June 3 – July 9, between 4:00 p.m. and 8:00 p.m. and will hopefully include 20-30 vendors, artisans, musical entertainment and downtown businesses. Current State safety guidelines will be implemented.

- C. Financial Report for DDA
The Revenue and Expenditure Report for period ending 02/31/2021 for Fund 494, Downtown Development Authority was included in the packet.
- D. Business Development Committee
- E. Site Development Committee

8) Miscellaneous

Representative Tisdell contacted Kristi Trevarrow about the possibility of hosting a vaccination pop-up for downtown business owners and their employees at the Studio. It was the consensus of the Board to support this event.

Deputy City Manager Nik Banda stated that the Michigan Municipal Executives summer conference will be held at the Royal Park Hotel in July. A 2½ hour walking tour of the downtown will be offered to attendees of the conference.

Deputy City Manager Nik Banda suggested completing the downtown sidewalk repairs, with funds previously allocated for capital improvements.

Motion By:	Tony Lipuma to direct City Council to allocate \$150,000 from Capital Assets that had been previously set aside and direct that it be spent in 2021 to complete the downtown sidewalk repair projects.
Second By:	Marilyn Trent
In Favor:	Tony Lipuma, Erik Diana, Marilyn Trent, Tonia Carsten, Bob Bloomingdale, Mayor Stuart Bikson, Chairman Ben Giovanelli.
Opposed:	None
Motion Passed	

Chairman Giovanelli welcomed Rod Charles, DDA member from Oxford Township, to the meeting, and offered to answer any questions Mr. Charles may have.

9) Adjournment

Seeing no further business, the meeting was adjourned at 8:01 p.m.

Date Approved

Susan McCullough

6A. Main Street Oakland County Update

John Bry will be in attendance to provide an update on what's happening at Main Street Oakland County.

6B. Economic Development Report

Deputy City Manager Nik Banda will provide an update on developments in and around downtown.

6C. Master Plan Update

The City Master Plan Update is in progress. Nik Banda and Ben Giovanelli will provide an update on the project and next steps.

6D. Outdoor Seating Grant Program Discussion

The Outdoor Seating Grant Program was set to end once things were “back to normal”. The Executive Committee would like the Board to discuss this program and if we should still continue it. Attached are the documents for the grant program.

OUTDOOR SEATING MINI-GRANT PROGRAM APPLICATION

1. Business Name: _____
2. Business Contact Person: _____
3. Mailing Address: _____

4. Phone Number: _____
5. Building Address: _____
6. Building Owner: _____
7. Building Owner's Address: _____
8. Building Owner's Phone #: _____
9. The following items must be provided:
 - _____ a) Detailed Description of Elements in Seating Area
 - _____ b) Rendering or Diagram of Seating Area
 - _____ c) Cost Estimate of Project

The Undersigned Applicant Affirms and Understands That:

- a. The information submitted herein is true and accurate to the best of my knowledge.
- b. I have read and understand the Outdoor Seating Mini-Grant Program Guidelines and agree to abide by these conditions.
- c. I understand that receipt of an Outdoor Seating Mini Grant Funding Commitment Letter from the DDA does not constitute application or approval by the City of Rochester.
- d. I understand that any changes made to the approved project without the approval of the DDA Director will cause the DDA to withdraw its funding commitment.

Signature:

Date _____

ROCHESTER DOWNTOWN DEVELOPMENT AUTHORITY OUTDOOR SEATING MINI-GRANT PROGRAM GUIDELINES

The City of Rochester Downtown Development Authority (DDA) has established the Outdoor Seating Mini-Grant Program to encourage businesses to outdoor seating and/or tables.

Program Description: Subject to funding availability, the DDA may approve and provide reimbursement of 50% of the cost of planters, landscaping, furniture, lighting and signage, adjacent to their establishment, up to a maximum grant of \$3,000.00.

Who is Eligible? This program is available to all downtown businesses. Restaurants who have been approved for outdoor dining platforms provided by the DDA are not eligible for this program.

Design Guidelines: Projects must comply with all applicable City of Rochester building codes and ordinances. Proposals must be approved through the City of Rochester's appropriate review process. Contact Nik Banda at 248/909-4072 for further details.

Eligible Expenses: Planters, landscaping, furniture, lighting and signage.

Procedure:

1. Submit your completed Outdoor Seating Mini-Grant Application Packet with all required elements to the DDA Director via email – kristi@downtownrochestermi.com.
2. Applications will be reviewed by the DDA Board.
3. The DDA Board will consider new outdoor seating proposals, as well as seating furnishings purchased in response to COVID-19 from March 23, 2020 to present.
4. Once approved, all projects must be completed prior to the State of Michigan moving into Phase 5 of the MI Safe Start Program.
5. The Director must authorize any change in the approved design before it is completed. In the event the project is constructed in a manner that does not strictly conform to the approved design, the DDA shall have the right to withdraw its funding commitment.
6. Upon completion of the project, notify the DDA Director and provide satisfactory written documentation that the project has been paid for in full.
7. Upon review by the DDA Director and receipt of required documentation, the approved grant monies will be disbursed to the applicant.

6E. Donor Wall Update

Tony Lipuma will provide an update on the Donor Wall Program. The Sponsorship Form is attached.



Downtown Rochester Donor Wall Sponsorship Program



The Rochester Downtown Development Authority (DDA) is proud to announce the creation of the Downtown Rochester Donor Wall. The Donor Wall is an opportunity for individuals, families, groups and organizations to create a lasting memory in Downtown Rochester. The Donor Wall is located in the new pocket park on Walnut Blvd, just south of University Drive. All proceeds support the continuation of capital projects in the downtown district.

Sponsorship Opportunities:

- _____ Gold Level - \$4,000; Plaque Size - 20" x 13.25", 4 lines of text
- _____ Silver Level - \$2,000; Plaque Size - 10" x 7.5", 4 lines of text
- _____ Bronze Level - \$1,000; Plaque Size - 10" x 3.75", 2 lines of text
- _____ Bench Sponsorship - \$2,000; Includes plaque on bench

TOTAL: _____

Name: _____

Address: _____

City, State, Zip: _____

Phone Number: _____ Email Address: _____

Credit Card #: _____

Exp. Date: _____ CVV Code: _____

Please complete this form and email to kristi@downtownrochestermi.com or send to Downtown Collaboration Studio, 431 S. Main, Rochester, MI, 48307. Please make checks payable to the Rochester DDA. Downtown Rochester is a 501(c)(3) organization, all donations are tax-deductible. Upon receipt of your form, you will be contacted to coordinate your plaque inscription.

For more information, please call Kristi Trevarrow at 248/656-0060.

6F. Site Development Update

Tony Lipuma & Nik Banda will provide an update on capital improvement projects in the downtown district, including sidewalk repairs and lightpole replacements.

6G. Upcoming DDA Meeting Items

We have three items scheduled for the July DDA Meeting that we would like to provide the Board with a preview of these items to think about in advance of July's meeting.

Items for Discussion

- Election of DDA Officers
- Bill Lipuma Community Hero Award
- Business Development Annual Meeting

7A. Executive Director Update

Main Street Oakland County Genisys Credit Union Microgrant

We are pleased to report that we were selected to receive a Genisys Credit Union Spirit of Main Street Microgrant for \$2,500. Our application was to fund a new Downtown Texting Marketing Service. This program will allow us to connect with our visitors through text to share downtown information, events and reminders. We will be starting our roll-out for this program during Sidewalk Sales in July.

Love Local Rochester Month

June is Love Local Month and we are celebrating with a variety of activities including:

- Thursday Night Market
- Rochester: No Filter Photo Exhibition
- Drink Local Promotion
- Love Local Loyalty Card
- New Love Local Merchandise

AMEX Shop Small – Order In, Help Out Innovation Challenge

We have received some great media attention for our 1st Place Win in the Contest. Here's the link to the most recent article from the Detroit Free Press:

<https://www.freep.com/story/news/local/michigan/oakland/2021/05/08/allen-park-royal-oak-rochester-downtowns-awarded-thriving-through-covid-19-pandemic/4967270001/>



Rochester DDA Board Meeting

June 10, 2021

Events Coordinator Report

Upcoming events

- **Junk in the Trunk – June 19** – Rochester’s very own community-wide resale event, Junk in the Trunk will take place 9:00am-1:00pm in the Farmers’ Market Upper Lot. The Junk in the Trunk lot filled up about two weeks ago with crafters, area residents and Rochester businesses. There will be over 50 vendors so make sure to join us and shop for crafts, collectibles, curiosities and more!
- **Sidewalk Sales July 15-17** – Chief Financial Credit Union is the Presenting Sponsor this year for Sidewalk Sales. We will have a kid’s craft daily from 12 – 3 pm and of course, Explorers Club registration will also take place at the DDA’s Downtown Collaboration Studio during event hours.
- **Dancin’ in the Street – July 16** – The Stewart Team is the Presenting Sponsor this year for Dancin’ in the Street. Lia Catallo will be performing from 6 – 7 pm. The SquarePegz will be our main act from 7 – 10pm. There will also be a TasteFest from local businesses from 6 – 10 pm.
- **Movies in the Moonlight: July 17, 24, 31 & August 7**

The 2021 Movies Schedule is

July 17: Aladdin (2019)

Presented by The Delia Group with Keller Williams

July 24: Grease

Presented by The Linda Rea Team

July 31: Jumanji: The Next Level

Presented by Lake Michigan Credit Union

August 7: Frozen II

Presented by Genisys Credit Union

Movies rated PG-13 are edited versions whenever possible, however, parental guidance is still recommended.

Pre-show activities include a presentation from bring your own magic carpet on July 17, Grease dance performance on July 24, The Striped Circus on July 31, and Frozen singalong on August 7.

DOWNTOWN DEVELOPMENT AUTHORITY BOARD MEETING
June 2021
Marketing Coordinator Update

PROMOTION

Farmers' Market:

As of June 1st State restrictions have been lifted allowing for the market to operate at full capacity and less health & safety guidelines. Now that there has been some alleviation of restrictions we are currently brainstorming some additional programming for the months of August, September and October. Since the markets opening on May 1, we have seen steady market traffic, averaging over 2,000 shoppers per market date. The Rochester Pollinators are present this month providing free Milkweed plants and sales of other native plants.

Thursday Night Market:

Thursday Night Market's kicked off two weeks ago in it's new location of West Fourth Street! The response has been extremely positive from the community and vendors! Each Thursday will feature a mixture of farmers' market vendors, downtown retailers and, artisans. As well as offering live musical entertainment and corn hole! The market has been a great addition for our Love Local month, in effort of celebrating all things local!

Business Directory: New 2021 business directories will be produced and printed in July. Keep your eye out for the latest edition!

PERIOD ENDING 05/31/2021

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 05/31/2021	ACTIVITY FOR MONTH 05/31/2021	AVAILABLE BALANCE	% BGD USED
Fund Group <None>						
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY						
Revenues						
Dept 000.000 - GENERAL LEDGER						
494-000.000-402.000	CURRENT PROPERTY TAXES	1,650,946.00	1,714,891.48	40,003.73	(63,945.48)	103.87
494-000.000-528.000	OTHER GRANTS	14,000.00	22,400.00	0.00	(8,400.00)	160.00
494-000.000-573.000	LOCAL COMMUNITY STABILIZATION	46,576.00	46,575.86	0.00	0.14	100.00
494-000.000-626.000	DDA BUSINESS DEVELOPMENT	61,686.00	63,758.22	584.00	(2,072.22)	103.36
494-000.000-665.072	INTEREST -MICHIGAN CLASS	680.00	711.84	0.00	(31.84)	104.68
494-000.000-676.000	ADMINISTRATIVE CROSS CHARGE	42,640.78	39,203.12	3,563.92	3,437.66	91.94
494-000.000-692.000	MISCELLANEOUS INCOME	3,000.00	1,044.00	0.00	1,956.00	34.80
Total Dept 000.000 - GENERAL LEDGER		1,819,528.78	1,888,584.52	44,151.65	(69,055.74)	103.80
TOTAL REVENUES		1,819,528.78	1,888,584.52	44,151.65	(69,055.74)	103.80
Expenditures						
Dept 752.000 - BIG BRIGHT LIGHTSHOW						
494-752.000-805.000	CONTRACTUAL SERVICES	446,658.00	446,658.00	0.00	0.00	100.00
Total Dept 752.000 - BIG BRIGHT LIGHTSHOW		446,658.00	446,658.00	0.00	0.00	100.00
Dept 896.000 - DOWNTOWN DEVELOPMENT AUTHORITY						
494-896.000-701.000	SUPERVISOR SALARIES	77,200.00	68,056.54	5,917.96	9,143.46	88.16
494-896.000-701.002	PART-TIME WAGES	0.00	341.25	341.25	(341.25)	100.00
494-896.000-710.101	LONGEVITY	2,100.00	1,050.00	0.00	1,050.00	50.00
494-896.000-715.000	FICA	6,288.00	5,446.39	479.57	841.61	86.62
494-896.000-716.000	HOSPITALIZATION	21,899.06	15,298.48	1,284.26	6,600.58	69.86
494-896.000-716.004	HOSPITALIZATION -HSA FUNDING	4,200.00	4,200.00	0.00	0.00	100.00
494-896.000-718.000	RETIREMENT CONTRIBUTION	44,317.00	44,317.36	0.00	(0.36)	100.00
494-896.000-718.002	EMPLOYER RETIREMENT CONTRIBUT	0.00	184.64	92.32	(184.64)	100.00
494-896.000-719.000	DENTAL/OPTICAL	1,200.00	1,384.56	126.48	(184.56)	115.38
494-896.000-721.000	UNEMPLOYMENT COMP. INSURANCE	16.00	110.66	0.00	(94.66)	691.63
494-896.000-728.000	POSTAGE	3,124.22	1,421.15	9.00	1,703.07	45.49
494-896.000-729.000	PRINTING & OFFICE SUPPLIES	20,000.00	21,588.03	1,352.09	(1,588.03)	107.94
494-896.000-757.000	OPERATING SUPPLIES	2,500.00	502.38	0.00	1,997.62	20.10
494-896.000-801.000	ADMINISTRATIVE CROSS CHARGE	76,592.00	70,209.37	6,382.67	6,382.63	91.67
494-896.000-803.000	LEGAL SERVICES	2,082.82	987.50	0.00	1,095.32	47.41
494-896.000-804.000	AUDITING	2,525.00	2,525.00	0.00	0.00	100.00
494-896.000-805.009	CONTRACT SVCS - BUS. DEV COMM	110,445.00	79,094.49	8,594.16	31,350.51	71.61
494-896.000-805.010	CONTRACT SVCS - D.P.W.	10,000.00	9,020.42	0.00	979.58	90.20
494-896.000-805.011	CONTRACT SVCS - MAINTENANCE	22,979.00	5,213.00	0.00	17,766.00	22.69
494-896.000-805.027	CABLE CASTING	4,165.63	3,250.00	325.00	915.63	78.02
494-896.000-805.030	CONTRACT SVCS - DUMPSTERS	119,768.00	95,468.82	0.00	24,299.18	79.71
494-896.000-805.034	CONTRACT SVCS - SIDEWALK SNOW	0.00	4,332.76	0.00	(4,332.76)	100.00
494-896.000-805.703	CONTRACT SVCS - EMPLOYMENT	2,240.00	2,520.00	0.00	(280.00)	112.50
494-896.000-850.000	TELECOMMUNICATIONS	5,117.54	5,726.90	565.78	(609.36)	111.91
494-896.000-860.000	COMPUTER RENTAL	2,043.15	2,049.00	0.00	(5.85)	100.29
494-896.000-861.002	EQUIPMENT LEASE - COPY MACHIN	16,662.53	13,699.89	2,524.31	2,962.64	82.22
494-896.000-864.000	LOCAL MILEAGE ALLOWANCE	1,082.09	0.00	0.00	1,082.09	0.00
494-896.000-883.000	COMMUNITY AFFAIRS- EXTERNAL	3,509.67	1,651.54	655.24	1,858.13	47.06
494-896.000-912.000	GENERAL INSURANCE	16,332.00	16,332.00	0.00	0.00	100.00
494-896.000-921.000	LIGHT & POWER	36,449.28	41,792.28	3,498.55	(5,343.00)	114.66

PERIOD ENDING 05/31/2021

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 05/31/2021	ACTIVITY FOR MONTH 05/31/2021	AVAILABLE BALANCE	% BDGT USED
Fund Group <None>						
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY						
Expenditures						
494-896.000-922.000	HEAT-BUILDING	594.94	1,075.22	152.82	(480.28)	180.73
494-896.000-923.000	WATER & SEWER CHARGES	32.00	0.00	0.00	32.00	0.00
494-896.000-931.000	MAINTENANCE & REPAIRS - EQUIP	520.70	0.00	0.00	520.70	0.00
494-896.000-940.000	RENTAL OF LAND	24,993.79	21,015.00	0.00	3,978.79	84.08
494-896.000-957.000	DUES & SUBSCRIPTIONS	1,665.85	1,950.99	423.89	(285.14)	117.12
494-896.000-963.000	MISCELLANEOUS	31.00	30.60	0.00	0.40	98.71
Total Dept 896.000 - DOWNTOWN DEVELOPMENT AUTHORIT		642,676.27	541,846.22	32,725.35	100,830.05	84.31
Dept 900.000 - CAPITAL CONTROL						
494-900.000-974.019	CAPITAL ASSETS - MAINT & MINO	150,000.00	172,486.88	27,022.00	(22,486.88)	114.99
494-900.000-974.121	SIDEWALK RECONSTRUCTION	181,242.00	0.00	0.00	181,242.00	0.00
494-900.000-974.210	STREET LIGHTING REPLACEMENT	225,455.00	225,455.00	0.00	0.00	100.00
494-900.000-974.260	FRONT PORCH PROJECT	8,000.00	8,000.00	0.00	0.00	100.00
494-900.000-989.000	COVID-19 RESPONSE	91,002.00	97,772.10	1,020.00	(6,770.10)	107.44
Total Dept 900.000 - CAPITAL CONTROL		655,699.00	503,713.98	28,042.00	151,985.02	76.82
Dept 965.000 - APPROPRIATIONS TO OTHER FUNDS						
494-965.000-999.203	TRANS TO MVH LOCAL STREET FUN	68,552.00	0.00	0.00	68,552.00	0.00
494-965.000-999.516	TRANS TO AUTO PARKING FUND	508,118.00	508,118.00	0.00	0.00	100.00
Total Dept 965.000 - APPROPRIATIONS TO OTHER FUNDS		576,670.00	508,118.00	0.00	68,552.00	88.11
TOTAL EXPENDITURES		2,321,703.27	2,000,336.20	60,767.35	321,367.07	86.16
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY:						
TOTAL REVENUES		1,819,528.78	1,888,584.52	44,151.65	(69,055.74)	103.80
TOTAL EXPENDITURES		2,321,703.27	2,000,336.20	60,767.35	321,367.07	86.16
NET OF REVENUES & EXPENDITURES		(502,174.49)	(111,751.68)	(16,615.70)	(390,422.81)	22.25
Fund Group <None>:						
TOTAL REVENUES		2,471,269.78	2,501,577.83	57,258.89	(30,308.05)	101.23
TOTAL EXPENDITURES		2,965,580.31	2,624,039.23	80,877.96	341,541.08	88.48
NET OF REVENUES & EXPENDITURES		(494,310.53)	(122,461.40)	(23,619.07)	(371,849.13)	24.77
TOTAL REVENUES - ALL FUNDS		2,471,269.78	2,501,577.83	57,258.89	(30,308.05)	101.23
TOTAL EXPENDITURES - ALL FUNDS		2,965,580.31	2,624,039.23	80,877.96	341,541.08	88.48
NET OF REVENUES & EXPENDITURES		(494,310.53)	(122,461.40)	(23,619.07)	(371,849.13)	24.77