



Love local
ROCHESTER 

Rochester Downtown
Development Authority

Downtown Collaboration Studio
431 S. Main Street
Rochester, MI 48307
248.656.0060
DowntownRochesterMI.com

**Regular Meeting Agenda
Wednesday, July 19, 2023, 7:00 pm
Rochester Municipal Building, 400 Sixth Street**

1. Call to Order
2. Roll Call
3. Approval of Meeting Minutes – June 21, 2023
4. Audience Comments
5. Liaison Reports
 - A. City Council – Marilyn Trent
 - B. Chamber of Commerce – Lisa Swiftney
 - C. Historical Commission – Don Sienkiewicz
 - D. Principal Shopping District – Paul Haig
6. General Business Agenda Items
 - A. Introduction of Police Chief George Rouhib – Nik Banda
 - B. Front Porch Project Update – Ben Giovanelli
 - C. Downtown Maintenance Walk Update – Tony Lipuma
7. Receipt of Regular Reports
 - A. Executive Director Update
 - B. Events & Marketing Update
 - C. Financial Report for DDA
 - D. Business Development Committee
 - E. Site Development Committee
8. Miscellaneous

**The next regular meeting of the Rochester DDA
will be held on Wednesday, August 16, 2023.**

DRAFT

Downtown Development Authority
Regular Meeting Minutes

Wednesday, June 21, 2023
Rochester Municipal Building, 400 Sixth Street
7:00 p.m.

1) Call to Order

The regular meeting of the Downtown Development Authority Board of Directors was called to order by Chairman Ben Giovanelli at 7:00 p.m.

2) Roll Call

Board Members Present:	Chairman Ben Giovanelli, Mayor Stuart Bikson, Paul Haig, Roger Knapp, Tonia Carsten, Tony Lipuma, Bob Bloomingdale
Board Members Absent:	Chris Johnson, Lisa Germani Williams, Erik Diana
Council Liaison Present:	Marilyn Trent
Chamber Liaison Absent:	Lisa Swiftney
Historical Commission Liaison Present:	Don Sienkiewicz
PSD Liaison Present:	Paul Haig
DDA Executive Director Present:	Kristi Trevarrow

3) Approval of Meeting Minutes

Regular Meeting Minutes – May 17, 2023

Motion By:	Bob Bloomingdale to approve the May 17, 2023 Regular Meeting Minutes as presented.
Second By:	Tonia Carsten
In Favor:	All
Opposed:	None
Motion Passed	

4) Audience Comments

There were no audience comments.

5) Liaison Reports

A. City Council

Marilyn Trent highlighted the following from the May 22, 2023 and June 12, 2023 City Council meetings:

- Approved a special event application from Bethesda Romanian Pentecostal Church to hold the Heart Cry Uplifting Music event on July 9, 2023 in the band shell.

DRAFT

- Held the second reading and adoption for the Ordinance Amendment to Section 2807 – Dumpster and Trash Storage Enclosures
- Confirmed appointments for City Council Boards and Commissions, including the DDA.
- Recognized Paul Kahrs on his retirement after 29 years of service to the Rochester Police Department.
- Received an update from State Representative Mark Tisdell.
- Held a public hearing regarding the consideration of a skatepark being proposed in Scott Park at 580 Woodward.
- Approved the request from the DDA for a letter of support for the RAP 2.0 Grant Program.

B. Chamber of Commerce
None.

C. Historical Commission

Don Sienkiewicz shared the following:

- The Heritage Festival on Memorial Day weekend went very smoothly and the weather was beautiful. Financial results are being reviewed to determine what segments of the festival can be improved.
- Forty-six (46) DUR books have been sold this fiscal year.
- Photos of local businesses were forwarded to Lynn Anderson. These will be digitalized and given to the Van Hoosen Museum.
- A historical plaque has been ordered for M. Enright on Pine Street. City Council approved funds to assist with the cost of the plaques for the new fiscal year. Citizens will pay \$150.00 and the City will pay the additional \$75.00.
- Van Hoosen Museum is displaying some of the City of Rochester materials as part of the 200th anniversary of the Stoney Creek Exhibit. Councilman Steve Sage announced that an ongoing contract was approved to continue the work being done by Archivist Samantha Lawrence and an intern to move forward with City of Rochester historical materials.

D. Principal Shopping District

Kristi Trevarrow stated that the PSD will be making application to City Council to hold Rochester Posed. This year's theme will be Heroes and Villains. The PSD will not be meeting in July, because of the scheduling conflict with the 4th of July.

6) General Business Agenda Items

A. City Project Update

City Manager Nik Banda provided an update on projects happening in the City of Rochester this summer, including the following:

- The small area of grass in front of Lipuma's will be filled with concrete.
- The mill and fill of Main Street has been completed. Rather than skip patching, all the lanes were redone. Striping will be completed soon.
- The remaining portion of the elevator is scheduled to be removed on Monday, July 26, 2023. The live/work apartments and the clubhouse will be considered by the

DRAFT

Planning Commission on July 6, 2023 and should be before City Council for approval in September.

- The Roxy opened June 16th and 17th. It was sold out both nights. All decibel checks were acceptable. The parking structures were not full, as people parked elsewhere and visited area restaurants and walked to The Roxy. They will be completing the sidewalk and parking lot work, as well as finishing the planting of the trees.

B. Front Porch Project Update

Chairman Giovanelli provided an update on the Front Porch Project and the recent Community Input Sessions. Double Haul Solutions conducted two Community Input sessions on May 31, 2023 and June 5, 2023. The sessions were well-attended and the feedback from the community was very positive. There were some parking concerns expressed, but the overall feedback was constructive. The sub-committee will be meeting on June 22, 2023 at 2:00 p.m. Financial information should be available in a couple of weeks, which may necessitate a special meeting of the DDA prior to the information being presented to City Council.

Kristi Trevarrow requested an update from Congressman James’ office regarding the grant application that was previously submitted. Notice should be given by the end of the summer.

In addition, the Front Porch Project will be included as one of the twelve (12) projects in Main Street Oakland County’s Subgrant Application to the MEDC for the RAP 2.0 Program. Project applications and supporting information is due to MSOC on Friday, June 23, 2023. The City Council has provided a letter of support to be included with the application. A similar letter of support is needed from the DDA.

Motion By:	Paul Haig to approve the resolution of support for the RAP 2.0 Grant Application.
Second By:	Bob Bloomingdale
In Favor:	All
Opposed:	None
Motion Passed	

C. Main Street Now Conference Presentations

Kristi Trevarrow, Jenna O’Dell, and Taylor Knuth gave a presentation on their key takeaways from the 2023 Main Street Now Conference. The Conference focused on the following three areas:

1. Community Wealth Building and Shared Prosperity
2. Building Resilient Future-Focused Main Streets
3. Building Community Connections

The team highlighted ideas such as the following:

1. A program like that implemented in Macon, GA utilizing a “Hype Team” of social media volunteers to serve as ambassadors of the downtown.
2. An entrepreneur bootcamp for business incubators, involving a 5-6 week course following which one of the attendees would be given a flexible space to use. The

DRAFT

team will explore this innovative program, perhaps in collaboration with Rochester Hills.

- 3. The concept of community investment in community, perhaps using crowdfunding opportunities. This program would focus on local investment.

D. Bill Lipuma Community Spirit Award

The purpose of this award is to recognize a member of our downtown community that embodies the pride, spirit, and love of Downtown Rochester that Bill demonstrated every single day. Nominations will be open beginning July 5, 2023 and will remain open through August 4, 2023. Nominations will be made via an online application that will be available on social media channels, as well as on downtownrochestermi.com.

E. DDA Staff Wage Increase

A wage increase for DDA Director Kristi Trevarrow was recommended by the Budget Sub-Committee and included in the approved FYE 2024 DDA Budget.

Motion By:	Paul Haig to approve the salary increase for DDA Director Kristi Trevarrow to \$42.9836 per hour.
Second By:	Tony Lipuma
In Favor:	All
Opposed:	None
Motion Passed	

F. Downtown Maintenance Walk

Tony Lipuma shared that the annual Downtown Maintenance Walk, scheduled for Monday, July 17, 2023 at 8:30 a.m.

7) Receipt of Regular Reports

A. Executive Director Update

RAP 2.0 Grant Application

The Front Porch Project will be included as one of the twelve (12) projects in Main Street Oakland County’s Subgrant Application to the MEDC for the RAP 2.0 Program. The application and supporting information are due to MSOC on Friday, June 23, 2023.

MSOC Small Business Counseling

Erick Phillips from Main Street Oakland County held office hours at the Downtown Collaboration Studio on June 14 & 21, 2023, offering support and services to downtown businesses. Ten downtown business owners met with Mr. Phillips, and he will be following up with each of them.

Shop Main Street Oakland County

Main Street Oakland County is working with Member Marketplace to create an online sales platform for Main Street Oakland County community businesses. Rochester was selected to participate in the pilot program. The platform must be used for a physical product. There is no cost to the businesses to participate.

DRAFT

Magical Mural Tour

The Call for Artists for the 4th Annual Magical Mural Tour is now open. The deadline for artists to submit designs will be June 30, 2023. This year's tour will have an extended timeframe to match the PSD's Taste of Fall promotions and allow for some cross-marketing opportunities.

Rochester: No Filter

The 3rd Annual Rochester: No Filter camera event exhibit will continue through the end of the month of June. Framed photos are available for purchase for \$20 at downtownrochestermi.com. Proceeds from photo sales benefit Love Local Rochester.

B. Events & Marketing Update

EVENTS

Sidewalk Sales – July 13-15, 2023

Chief Financial Credit Union is the presenting sponsor this year for Sidewalk Sales. There will be a kid's craft daily from noon until 3:00 p.m. and Explorers Club registration will also take place at the DDA's Downtown Collaboration Studio during event hours.

Dancin' in the Street – July 14, 2023

The Stewart Team is the presenting sponsor this year for Dancin' in the Street. The Keynote Sisters will be performing from 6:00-6:45 p.m. Your Generation in Concert will be the main act from 7:00-10:00 p.m. There will also be a Taste Fest from local businesses from 6:00-10:00 p.m. New this year, the Rochester Corner Bar will be selling beer and wine outside at the event in a barricaded area.

Movies in the Moonlight – July 15, 22, 29 & August 5, 2023

The 2023 movie schedule is:

July 15 – Top Gun Maverick, Presented by Genisys Credit Union

July 22 – DC League of Super Pets, Presented by Lake Michigan Credit Union

July 29 – Spider-Man: No Way Home, Presented by The Linda Rea Team

August 5 – Moana, Presented by Kerner's Auto Service

PROMOTIONS

Farmers' Market

There has been great weather this year on market days and there have been large crowds. Many vendors have returned, so we have not brought in many new vendors. The new Market Manager, Pip Abraham, started earlier this month. Ms. Abraham is an ambitious college student, looking to pursue a career in events. She is local to Rochester and has strong experience in the food industry, working at Rochester Mills Beer Co., and has a lot of knowledge pertaining to the food industry and farming.

During the Dog Days of Summer on July 22nd, we will have a limited supply of "local pup" bandanas, a photo-op for shoppers and their pups, as well as our friends at Leader Dog for the Blind. They will be on-site sharing their mission and puppy-raiser volunteers. Staff continues to work on early plans for National Farmers' Market Week on August 6-12, 2023.

DRAFT

Makers' Market

The inaugural Makers' Market is scheduled for Saturday, June 24, 2023 from 10:00 a.m. to 4:00 p.m. on W. Fourth Street. The market will feature 40 vendors ranging from woodworking, leather, candles, paper goods, baby plushies and more. In addition to shopping with vendors, the market will have musical entertainment from local musicians Sarah Karras and Jannah Garback. Stephanie Felczak, a Romeo chalk artist, will create a piece at the West alley from 9:00 a.m. to 3:00 p.m.

Business Directory

The 2023 business directories have been updated. They will be ready for distribution in July.

C. Financial Report for DDA

The Revenue and Expenditure Report for period ending 05/31/2023 for Fund 494, Downtown Development Authority was included in the packet.

D. Business Development Committee

The Committee met on June 21, 2023. City Manager Nik Banda provided updates on the following:

1. The Mocerri development
2. The Rewold project
3. Bill Fox and Anthony Soave (Overlook & Milltown)
4. The Joe LoChirco project
5. The 210 Diversion project
6. The possible Fed Ex project
7. Glendale & Ferndale condominiums

E. Site Development Committee

The annual Downtown Maintenance Walk is scheduled for Monday, July 17, 2023 at 8:30 a.m.

8) Miscellaneous

City Manager Nik Banda stated Police Chief George Rouhib will begin on Monday, June 26, 2023. Chief Schettenhelm will continue through the transition.

Chairman Giovanelli congratulated the Stoneycreek Varsity Girls Soccer Team on their State Championship.

Seeing no further business, Chairman Giovanelli adjourned the meeting at 8:15 p.m.

Date Approved

Susan McCullough

6A. Introduction of Police Chief George Rouhib

City Manager Nik Banda will introduce the City's new Police Chief George Rouhib.

6B. Front Porch Project Update

See attached memo from DDA Chairman Ben Giovanelli.



July 12, 2023

To: Rochester City Council & Downtown Development Board

From: Ben Giovanelli, Rochester DDA Chair

RE: Ongoing communications regarding the proposed Town Square/Front Porch Project Initiative (FPP)

Dear Honorable Council and DDA Board Members,

The purpose of this memorandum is to bring you up to date as to the latest and greatest with respect to the Town Square initiative.

As you are aware, over the past couple months the Project Subcommittee has been working hard with our architects, land folks, planners and City administration towards firming up the project's site plan elements, incorporating all the feedback received from the various stakeholders, to arrive at a fantastic end product we can all be very proud of. The main byproduct of this exercise of course is to provide solid qualitative information to the construction manager so we can get at a firm project delivery cost.

The project as proposed to the various Boards, and the public at large via the two informational sessions held recently, has received broad support and excitement and for that we are grateful. To a person there has been a lot of blood, sweat, tears and expended life force by many, many individuals who we are blessed to have guiding us along this process. I cannot express my heartfelt gratitude and thanks enough to everyone involved to date. It's been a tough slog, but the end product is something that I think to a person we can be so, so proud of and this project will greatly benefit our community for generations.

As things started to come together over the last week or so, and the final tallies for each element were priced, it was quickly apparent to this CPA that our project would cost approximately twice what we had envisioned back in January. Of course this was a major bummer. The lion's share of the added cost is due to the topography of the site. It is simply a challenging piece of dirt. The rest as they say, is what it is. Seems like every project comes in 2x.

Rather than have the team start to go thru and value engineer the project, I asked everyone to temporarily put their pencils down for now and stand by until we had a chance to talk as a group. My opinion is the project as designed is a fantastic one and really is what needs to happen on that site. It's what everyone wants, what they expect and to start hacking away at it now would be a major disservice to the community writ large.

Between federal, state and local funding opportunities, we have open asks of approximately \$2.5 million dollars which we will not find out about until the end of the summer at the earliest. My suggestion to everyone is for us to hit pause, stick with the project as designed and submitted to the grant folks, wait and see what happens with those funding asks and then pick this back up in Q4 2023 once we have some visibility into what funding is or is not available to us.

To be sure, I hate to lose the fantastic momentum and excitement we have for this project but at this point we just need to take a pause, see what comes of these funding opportunities, and then make a more informed decision as to the future of the project. Good news is we now know with much better certainty how much it will cost to do what we want there.

I remain excited and optimistic that the funding sources will materialize and we will deliver this project to the community as designed.

Thank you for your support and keep the positive vibes flowing!

6C. Downtown Maintenance Walk Update

Site Development Chairman Tony Lipuma will provide an update on the Downtown Maintenance Walk that took place on Monday, July 17.

7A. Executive Director Update

RAP 2.0 Grant Application

The Front Porch Project has been submitted as one of (13) projects in Main Street Oakland County's Subgrant Application to the MEDC for the RAP 2.0 Program. Notification on grant funding should occur in September.

Shop Main Street Oakland County

Work continues on the ShopOCMainStreets.com Member Marketplace Website Project with Main Street Oakland County. So far, 12 downtown businesses have opted in to use the site, with many others requesting the information. Use of the site is free to all downtown businesses that have retail products to sell. The official launch of the site is slated for mid-August.

OPC Presentation

Taylor and I will be giving a presentation to the OPC's Savvy Seniors Group this Wednesday about the Farmers' Market and The Front Porch Project.

Bill Lipuma Community Spirit Award

Nominations are now open for the 2nd Annual Bill Lipuma Community Spirit Award! Nominations must be received by Friday, August 25.

Christmas in July

All month long on our social media channels, we are sharing our holiday event and promotions plans for this year! See attached for details, along with sponsorship information for Festival of Trees and the Snowman Stroll!



2023 Sponsorships

Sponsor a tree at the Downtown Rochester Festival of Trees, November 17-19!
 Select either a 4' or 7' Tree Theme and our talented designers will do the rest!
 Every tree sponsorship includes (2) tickets for the
 Cocktail Preview on November 17.
 All proceeds benefit The Big, Bright Light Show!

7' TREE THEMES \$1,000

- | | | |
|------------------------|-------------------------|---------------------|
| BARBIE | GINGERBREAD HOUSE | SILVER BELLS |
| CANDY CANE LANE | JOLLY JINGLE GNOMES | SNOWMAN |
| CAROLING, CAROLING | JOYEUX NOEL | STARRY NIGHT |
| CHRISTMAS & COCOA | LAND OF SWEETS | VICTORIAN CHRISTMAS |
| ELF (20TH ANNIVERSARY) | NUTCRACKER | VINTAGE CHRISTMAS |
| EVERGREEN CHRISTMAS | SANTA IS COMIN' TO TOWN | WHITE CHRISTMAS |
| FESTIVE FARMHOUSE | SKI TRIP | WINTER WONDERLAND |

4' TREE THEMES \$500

- | | | |
|---------------------------|-------------------|-------------------------|
| A CHRISTMAS STORY | GRINCH | SANTA'S ELVES |
| COOKIES FOR SANTA | HOLIDAY CHEERS | SMITTEN WITH THE MITTEN |
| DISNEY 100 | HOT COCOA | SNOW DAY |
| FROSTY THE SNOWMAN | PEPPERMINT PETS | UNIQUELY UNICORN |
| FROZEN (10TH ANNIVERSARY) | RUDOLPH & FRIENDS | UP NORTH |

YES, I WANT TO BE A TREE SPONSOR!

CONTACT NAME: _____
 BUSINESS NAME: _____
 ADDRESS: _____
 CITY, STATE, ZIP: _____
 TREE THEME: _____
 EMAIL: _____

_____ CHECK ENCLOSED (PAYABLE TO ROCHESTER DDA)

_____ CREDIT CARD

CARD NUMBER: _____

EXP. DATE: _____ SECURITY CODE: _____

PLEASE RETURN FORM & PAYMENT BY THURSDAY, AUGUST 31 TO THE ROCHESTER DDA.

DOWNTOWN COLLABORATION STUDIO, 431 MAIN, ROCHESTER, MI 48307 OR

EMAIL KRISTI@DOWNTOWNROCHESTERMI.COM. QUESTIONS? 248/656-0060



SNOWMAN STROLL SPONSORSHIP

\$2,000

THE SNOWMAN STROLL WILL BRING (12) 5' FIBERGLASS SNOWMAN DESIGNED BY LOCAL ARTISTS TO DOWNTOWN ROCHESTER THIS HOLIDAY SEASON!

EACH SNOWMAN WILL BE DISPLAYED ON MAIN STREET DURING THE BIG, BRIGHT LIGHT SHOW, WHICH ATTRACTS OVER 1 MILLION VISITORS EVERY YEAR!

ONLY 12 AVAILABLE!

YOU CAN SELECT YOUR SNOWMAN DESIGN FROM OUR ARTIST PORTFOLIO. THE SNOWMEN WILL BE ON DISPLAY DECEMBER 1-31. 2023

YES, I WANT TO BE A SNOWMAN SPONSOR!

CONTACT NAME: _____
BUSINESS NAME: _____
ADDRESS: _____
CITY, STATE, ZIP: _____
EMAIL: _____

_____ CHECK ENCLOSED (PAYABLE TO ROCHESTER DDA)
_____ CREDIT CARD

CARD NUMBER: _____
EXP. DATE: _____ SECURITY CODE: _____

PLEASE RETURN YOUR COMPLETED SPONSORSHIP FORM BY AUGUST 31 TO KRISTI@DOWNTOWNROCHESTERMI.COM OR MAIL TO THE DOWNTOWN COLLABORATION STUDIO, 431 MAIN, ROCHESTER, MI, 48307. QUESTIONS? CALL 248/656-0060.

DOWNTOWN DEVELOPMENT AUTHORITY BOARD MEETING
July 2023
Marketing Coordinator Update

PROMOTION

Farmers' Market:

Market days have been graced with some rainy weather in recent weeks! Which has been great for the produce but touch and go for attendance. Now in July – we're seeing more and more produce such as Strawberries, greens and more!

Mark your calendars for an upcoming market program called 'Dog Days of Summer'. On July 22, we will be giving out a limited supply of 'Local Pup' bandanas, photo-op opportunity for shoppers and their canine friends, as well as our friends at Leader Dog for the Blind will be on-site sharing their mission and 'puppy-raiser' volunteers.

In addition, we are working on early plans for National Farmers' Market Week – August 6 – August 12. Stay tuned for more information on details for August 12.

Makers' Market:

Makers' Market was a huge success. We received a lot of positive feedback from both shoppers and vendors. We had dozens of shoppers before the opening time and our 300 giveaway tote bags were passed out in the first hour. Despite the extreme heat, the day was busy and a success. Jenna and I are awaiting the results from the vendor survey sent out. We're evaluating if there would be a desire to do a second market date or extend the market longer in the weekend.

Kris Kringle Market: Later this month we will be applications will be sent out to previously participating Kringle vendors and opening it up to new vendors. Chief Financial Credit Union has joined on as our Presenting Sponsor this year.

Business Directory: New 2023 business directories will be produced and printed in August. Keep your eye out for the latest edition!

Love Local Art: The committee met earlier this month and conducted our first walk-about meeting. We made sense of ideas previously discussed by deciding on possible locations for art throughout Downtown. Currently, I'm currently researching and producing a work plan for a potential Crosswalk Mural in the Spring of 2024. Main Street Oakland County has extended the deadline for their Flag Star Main Street Placemaking & Façade Grant which potentially award a maximum grand of \$2,500.



Rochester DDA Board Meeting
July 17, 2023
Events Coordinator Report

- **Sidewalk Sales** – July 13-15. Sidewalk Sales took place last Thursday, Friday & Saturday. Well over 500 Kids signed up for Explorers Club. There was a kids' garden steak craft in front of SEE Eyewear and Sarah Karras had a singing performance on Thursday night.
- **Dancin' in the Street** – July 14. Dancin' in the Street took place on Friday, we had a slight delay due to the hailstorm that blew through around 4 pm. Our first performer was the Keynote Sisters and went on at about 7 pm and then Your Generation in Concert performed from 7:30 – 10 pm without any breaks. The crowd was great, and people really seemed to enjoy the band! Our Taste Fest included 7 local eateries including, D'Marcos, Kruse & Muer, The Little Donut Factory, O'Connor's, Rochester Mills, The Oakland. This year the Rochester Corner Bar was our beverage sponsor and served mixed drinks, beer and wine at the event. Dancin' in the Street is presented by Stewart Team Real Estate Partners.
- **Movies in the Moonlight** – July 15, 22, 29 & August 5 – Movies in the Moonlight kicked off on Saturday with the showing of Top Gun Maverick. Genisys Credit Union was our presenting sponsor for the movie, and their team was onsite passing out giveaway material. Our pre-show activity was a paper airplane competition, we had all ages participate and it seemed like everyone had a good time.

Movies in the Moonlight takes place in the Farmers' Market lot and movies begin at dusk (around 9:15 pm). The Little Donut Factory will be attending each movie this season. They will be selling fresh hot mini donuts with a variety of toppings, popcorn, lemonade, soda, and bottled water. If you decide to bring your own goodies, please remember no alcohol or glass containers are allowed in the movie lot.

Upcoming movies:

- 7/22: DC League of Super-Pets (Sponsored by Lake Michigan Credit Union)
- 7/29: Spider-Man: No Way Home (Sponsored by The Linda Rea Team)
- 8/5: Moana (Sponsored by Kerner's Auto Service)

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 06/30/2023	ACTIVITY FOR MONTH 06/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Revenues						
Dept 000.000 - GENERAL LEDGER						
248-000.000-402.000	CURRENT PROPERTY TAXES	1,663,045.00	1,892,554.62	0.00	(229,509.62)	113.80
248-000.000-573.000	LOCAL COMMUNITY STABILIZATION	59,248.00	59,248.47	0.00	(0.47)	100.00
248-000.000-588.001	MAIN STREET OAKLAND COUNTY GRANT	500.00	1,000.00	500.00	(500.00)	200.00
248-000.000-605.032	DDA BUSINESS DEVELOPMENT	25,000.00	32,782.00	1,233.00	(7,782.00)	131.13
248-000.000-665.072	INTEREST -MICHIGAN CLASS	2,301.00	56,988.92	0.00	(54,687.92)	2,476.70
248-000.000-676.000	ADMINISTRATIVE CROSS CHARGE	43,886.00	43,886.04	3,657.17	(0.04)	100.00
248-000.000-692.000	MISCELLANEOUS INCOME	4,247.00	5,727.00	0.00	(1,480.00)	134.85
Total Dept 000.000 - GENERAL LEDGER		1,798,227.00	2,092,187.05	5,390.17	(293,960.05)	116.35
TOTAL REVENUES		1,798,227.00	2,092,187.05	5,390.17	(293,960.05)	116.35
Expenditures						
Dept 703.000 - GENERAL & ADMINSTRATIVE - GA						
248-703.000-728.000	POSTAGE	3,215.00	1,923.36	19.99	1,291.64	59.82
248-703.000-729.000	PRINTING & OFFICE SUPPLIES	22,000.00	22,067.32	2,107.14	(67.32)	100.31
248-703.000-757.000	OPERATING SUPPLIES	2,700.00	827.48	105.74	1,872.52	30.65
248-703.000-803.000	LEGAL SERVICES	2,144.00	417.50	125.00	1,726.50	19.47
248-703.000-804.000	AUDITING	3,165.00	2,525.00	0.00	640.00	79.78
248-703.000-805.000	CONTRACTUAL SERVICES	5,000.00	4,465.50	0.00	534.50	89.31
248-703.000-805.009	CONTRACT SVCS - BUS. DEV COMM	20,867.00	29,557.19	3,304.40	(8,690.19)	141.65
248-703.000-805.010	CONTRACT SVCS - D.P.W.	10,000.00	10,000.00	0.00	0.00	100.00
248-703.000-805.011	CONTRACT SVCS - MAINTENANCE	23,908.00	14,185.75	550.00	9,722.25	59.33
248-703.000-805.012	CONTRACT SVCS - COPY MACH MTC	1,300.00	1,299.65	0.00	0.35	99.97
248-703.000-805.027	CABLE CASTING	4,287.00	2,275.00	975.00	2,012.00	53.07
248-703.000-805.030	CONTRACT SVCS - DUMPSTERS	125,606.00	123,234.52	8,045.78	2,371.48	98.11
248-703.000-805.050	CONTRACT SVCS - EMPLOYMENT	1,822.00	1,466.00	266.00	356.00	80.46
248-703.000-811.000	GENERAL INSURANCE	15,806.00	32,196.28	0.00	(16,390.28)	203.70
248-703.000-850.000	TELECOMMUNICATIONS	6,600.00	6,828.38	605.04	(228.38)	103.46
248-703.000-861.002	EQUIPMENT LEASE - COPY MACHIN	17,149.00	14,426.12	1,299.65	2,722.88	84.12
248-703.000-863.000	TRAVEL/MEETINGS & CONFERENCES	0.00	4,809.77	0.00	(4,809.77)	100.00
248-703.000-863.001	PROFESSIONAL DEVELOPMENT	815.00	880.00	0.00	(65.00)	107.98
248-703.000-863.002	TRAVEL	1,608.00	4,552.25	0.00	(2,944.25)	283.10
248-703.000-921.000	LIGHT & POWER	43,500.00	39,578.47	1,391.37	3,921.53	90.98
248-703.000-922.000	HEAT-BUILDING	612.00	913.52	16.00	(301.52)	149.27
248-703.000-931.000	MAINTENANCE & REPAIRS - EQUIP	536.00	0.00	0.00	536.00	0.00
248-703.000-940.000	RENTAL OF LAND	33,000.00	32,290.80	5,350.00	709.20	97.85
248-703.000-940.002	RENTAL OF LAND - D.D.A. OTHER	917.00	917.40	0.00	(0.40)	100.04
248-703.000-955.002	COMMUNITY AFFAIRS- EXTERNAL	3,612.00	7,792.04	582.63	(4,180.04)	215.73
248-703.000-957.000	DUES & SUBSCRIPTIONS	3,050.00	6,325.21	385.24	(3,275.21)	207.38
248-703.000-963.000	MISCELLANEOUS	0.00	12.00	12.00	(12.00)	100.00
248-703.000-995.001	ADMINISTRATIVE CROSS CHARGE	95,000.00	95,000.04	7,916.67	(0.04)	100.00
248-703.000-995.004	COMPUTER RENTAL	2,103.00	2,103.00	0.00	0.00	100.00
248-703.000-999.000	INSURANCE LOSSES & EMERGENCY	50,000.00	50,000.00	0.00	0.00	100.00
Total Dept 703.000 - DOWNTOWN DEVELOPMENT AUTHORITY		500,322.00	512,869.55	33,057.65	(12,547.55)	102.51
Dept 729.000 - ECONOMIC DEVELOPMENT						
248-729.000-805.000	CONTRACTUAL SERVICES	150,000.00	150,000.00	0.00	0.00	100.00

PERIOD ENDING 06/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 06/30/2023	ACTIVITY FOR MONTH 06/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Expenditures						
Total Dept 729.000	- ECONOMIC DEVELOPMENT	150,000.00	150,000.00	0.00	0.00	100.00
Dept 900.000 - CAPITAL CONTROL						
248-900.000-974.019	CAPITAL ASSETS - MAINT & MINO	195,000.00	246,338.66	29,253.00	(51,338.66)	126.33
248-900.000-974.121	SIDEWALK RECONSTRUCTION	10,000.00	6,600.00	0.00	3,400.00	66.00
248-900.000-974.210	STREET LIGHTING REPLACEMENT	250,000.00	249,615.00	0.00	385.00	99.85
248-900.000-974.256	BOLLARD REPLACEMENT	10,000.00	0.00	0.00	10,000.00	0.00
248-900.000-974.260	FRONT PORCH PROJECT	0.00	70,204.71	55,695.01	(70,204.71)	100.00
Total Dept 900.000	- CAPITAL CONTROL	465,000.00	572,758.37	84,948.01	(107,758.37)	123.17
Dept 965.000 - APPROPRIATIONS TO OTHER FUNDS						
248-965.000-995.203	TRANS TO MVH LOCAL STREET FUN	373,156.00	441,708.22	441,708.22	(68,552.22)	118.37
248-965.000-995.516	TRANS TO AUTO PARKING FUND	50,000.00	0.00	0.00	50,000.00	0.00
Total Dept 965.000	- APPROPRIATIONS TO OTHER FUNDS	423,156.00	441,708.22	441,708.22	(18,552.22)	104.38
TOTAL EXPENDITURES						
		1,538,478.00	1,677,336.14	559,713.88	(138,858.14)	109.03
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:						
TOTAL REVENUES		1,798,227.00	2,092,187.05	5,390.17	(293,960.05)	116.35
TOTAL EXPENDITURES		1,538,478.00	1,677,336.14	559,713.88	(138,858.14)	109.03
NET OF REVENUES & EXPENDITURES		259,749.00	414,850.91	(554,323.71)	(155,101.91)	159.71
TOTAL REVENUES - ALL FUNDS						
		2,545,678.00	2,902,761.13	42,338.75	(357,083.13)	114.03
TOTAL EXPENDITURES - ALL FUNDS						
		2,209,838.00	2,352,683.67	568,648.84	(142,845.67)	106.46
NET OF REVENUES & EXPENDITURES		335,840.00	550,077.46	(526,310.09)	(214,237.46)	163.79