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**Rochester Downtown
Development Authority**

Downtown Collaboration Studio
431 S. Main Street
Rochester, MI 48307
248.656.0060
DowntownRochesterMI.com

**Regular Meeting Agenda
Wednesday, December 13, 2023, 7:00 pm
Rochester Municipal Building, 400 Sixth Street**

1. Call to Order
2. Roll Call
3. Approval of Meeting Minutes – October 18, 2023
4. Audience Comments
5. Liaison Reports
 - A. City Council – Marilyn Trent
 - B. Chamber of Commerce – Lisa Swiftney
 - C. Historical Commission – Don Sienkiewicz
 - D. Principal Shopping District – Kristi Trevarrow
6. General Business Agenda Items
 - A. Economic Development Update – Nik Banda
 - B. Front Porch Project Grant Update – Kristi Trevarrow
 - C. Holiday Events Update – Kristi Trevarrow
 - D. Set Date for Goals & Objectives – Tony Lipuma
 - E. Save The Date – Main Street Oakland County Annual Accreditation Visit
7. Receipt of Regular Reports
 - A. Executive Director Update
 - B. Events & Marketing Update
 - C. Financial Report for DDA
 - D. Business Development Committee
 - E. Site Development Committee
8. Miscellaneous

The next regular meeting of the Rochester DDA will be held on Wednesday, January 17, 2024.

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Downtown Development Authority
Regular Meeting Minutes

Wednesday, October 18, 2023
Rochester Municipal Building, 400 Sixth Street
7:00 p.m.

1) Call to Order

The regular meeting of the Downtown Development Authority Board of Directors was called to order by Chairman Ben Giovanelli at 7:07 p.m.

2) Roll Call

Board Members Present:	Chairman Ben Giovanelli, Mayor Stuart Bikson, Paul Haig, Roger Knapp, Tonia Carsten (arrived at 7:07 p.m.), Tony Lipuma
Board Members Absent:	Bob Bloomingdale, Lisa Germani Williams, Erik Diana, Chris Johnson
Council Liaison Present:	Marilyn Trent
Chamber Liaison Present:	Lisa Swiftney
Historical Commission Liaison Present:	Don Sienkiewicz
PSD Liaison Present:	Paul Haig
DDA Executive Director Present:	Kristi Trevarrow

3) Approval of Meeting Minutes

Regular Meeting Minutes – September 20, 2023

Motion By:	Paul Haig to approve the September 20, 2023 Regular Meeting Minutes as presented.
Second By:	Tony Lipuma
In Favor:	All
Opposed:	None
Motion Passed	

4) Audience Comments

A. Presentation of Donation – Italian Happening Car Show

Italian Happening Event Organizer, Jim Pawlak, presented a check to the DDA in the amount of \$3800.00 from the proceeds of the 2023 car show in the Rochester Municipal Park. An additional \$3,800 was presented to the Paint Creek Center for the Arts. This was a great event for the City of Rochester, which will return in 2024.

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5) Liaison Reports

A. City Council

Marilyn Trent highlighted the following from the October 9, 2023 City Council meeting:

- Senator Michael Webber provided an update on a police funding initiative, and proposed Brownfield information.
- Jason Dickinson was recognized for receiving the Community Hero Award from the Chamber of Commerce at the recent Sunrise Pinnacle Awards.

B. Chamber of Commerce

Lisa Swiftney shared the following information:

- The Sunrise Pinnacle Awards were held on October 6, 2023 at the Rochester Hills Banquet Center.
- The next Biz and Brews networking event will be held on October 25, 2023 from 5:00 p.m. to 7:00 p.m. at the City Tavern.
- The PuroClean ribbon cutting will be held on October 26, 2023.
- The Grand Marshal Gala will be held on November 30, 2023. This year's Grand Marshal for the Rochester Area Hometown Christmas Parade will be Tim Crawford, President of the Crawford Insurance Group.
- The Rochester Area Hometown Christmas Parade will be held on December 3, 2023.

C. Historical Commission

Don Sienkiewicz stated that the Commission will soon be planning for the distribution of the Founders Day coloring books to second graders throughout Rochester. Founders Day will be celebrated on March 17, 2024. The Commission is also planning the 2024 Heritage Festival. Mr. Sienkiewicz shared that historical plaques are currently available for any house that is at least 50 years old. He also thanked Police Chief Rouhib for the report that is shared on the departments' Facebook page.

D. Principal Shopping District

Paul Haig stated that Caroling in the City will be held on Sunday, December 10, 2023. The PSD also approved \$5,000 for the Downtown Holiday Gift Certificate program. A more detailed update on holiday events will be provided later in the meeting.

6) General Business Agenda Items

A. Cannabis Ballot Issue

Mayor Bikson provided an update on the cannabis ballot issue and how it came to be a ballot initiative. He shared the Ballot FAQs prepared by the City of Rochester, and cited concerns with traffic and security issues. He urged residents to get out and vote.

B. Front Porch Project Update

Chairman Giovanelli provided an update on grant funding and next steps for the project. The project was not chosen to receive any of the federal funding or the MEDC RAP funds. However, the project was awarded a placemaking grant through Oakland County. The actual amount of the approved funds will be announced in the coming weeks.

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C. SMART Transit Update

City Manager Nik Banda provided an update on the SMART Transit System that will begin service in Rochester in the spring of 2024. He shared the overall route, along with proposed stops in Rochester and Rochester Hills. This service will not impact OPC bus service. At a meeting with officials from SMART, issues of maintenance, provision and maintenance of trash containers, ADA compliance and bus shelters were discussed.

D. Lease Renewal for Downtown Collaboration Studio

The current lease for the studio at 431 Main Street expires on December 31, 2023. The landlord has prepared a lease renewal for the Board’s consideration.

Motion By:	Roger Knapp to authorize Chairman Giovanelli and Director Kristi Trevarrow to sign the proposed lease for 431 Main Street as presented.
Second By:	Paul Haig
In Favor:	Paul Haig, Roger Knapp, Tonia Carsten, Tony Lipuma, Mayor Stuart Bikson, Chairman Ben Giovanelli
Opposed:	None
Motion Passed	

E. Downtown Gift Certificate Match Program

Chief Financial Credit Union has once again generously donated \$5,000 for the Downtown Gift Certificate Match Program. The PSD has also allocated \$5,000 for this program. The DDA discussed the renewal of its \$5,000 contribution to this program again this year. If approved, the funds would come from the Love Local Rochester monies.

Motion By:	Paul Haig to approve the reallocation of \$5,000.00 from Love Local to the Gift Certificate Match Program.
Second By:	Roger Knapp
In Favor:	Tonia Carsten, Tony Lipuma, Roger Knapp, Paul Haig, Mayor Stuart Bikson, Chairman Ben Giovanelli
Opposed:	None
Motion Passed	

F. Holiday Events Update

Krisit Trevarrow provided a brief presentation on the following events planned for the upcoming holiday season:

- Presale of the tin for the Holiday Cookie Stroll will be November 10, 2023 at 10:00 a.m. Tins can only be purchased online.
- The Cookie Stroll will take place on December 2, 2023.
- The Holiday Expo will be held on November 13, 2023 from 5:00 p.m. to 8:00 p.m. at the Royal Park Hotel. This event is sold out.

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- The 10th annual Festival of Trees cocktail preview will be held on November 17, 2023 from 7:00 p.m. to 10:00 p.m. at the Rochester Community House.
- The Festival of Trees will be held on November 18-19, 2023 at the Rochester Community House.
- The 50th celebration of Lagniappe will take place on November 20, 2023.
- The Big, Bright Light Show will take place beginning on Lagniappe and will continue through mid-January.
- The Downtown Toy Drive will take place the last week of November.
- The Snowman Stroll will run from December 1-31, 2023 and is being sponsored by Chief Financial Credit Union.
- The Kris Kringle Market will be held on December 1-2, 2023. Vendor spaces at the market are sold out.
- Caroling in the City will be held on December 10, 2023.
- Pancakes and PJs will be held on December 14, 2023 at the Rochester Fire Department. This event is sponsored by Waltonwood on Main.

7) Receipt of Regular Reports

A. Executive Director Update

Snowman Stroll – December 1-31, 2023

Chief Financial Credit Union will be the presenting sponsor of the 2nd annual Snowman Stroll.

Main Street Oakland County Annual Evaluation

The annual evaluation visit is scheduled for Wednesday, February 7, 2024. There will be more details forthcoming.

Fire & Ice Festival

Oakland County has notified staff that they will not be bringing the Fire & Ice Festival to Rochester in 2024. Staff is working on an alternative event for January 19-20, 2024.

Vacation

Kristi Trevarrow will be out of town beginning 10/28/2023 and will return to the office on November 6, 2023.

B. Events & Marketing Update

EVENTS

Rochester Posed

Despite the rainy weather, Rochester Posed was once again a success. Twenty-one businesses participated and each featured a different “Hero vs. Villains” in their storefront window using live mannequins. The public picked their favorite windows by voting for them through text messages and there was also a panel of judges that scored the windows as well. The People’s Choice first place winner was Local Heroes from At Home Furniture, second place was Mario vs. Bowser from The Spice & Tea Exchange, and third place was Mean Girls from Kimi K Salon & Spa. Judges’ Choice first place winner was The Witches from Wizard of Oz from South Street Skateshop, second place was Ariel vs. Ursula from the Rochester Bike Shop, and third place was Alice vs. The Queen of Hearts from Haig’s of Rochester.

Taste of Fall – through October 16, 2023

Taste of Fall runs through October 16, 2023. Over twenty downtown restaurants featured either an appetizer, entrée, dessert, or beverage for their Taste of Fall item. The promotion began September 4th and each day of the promotion the DDA featured a different dish on its social media pages. Diners were able to send in a receipt from a participating Taste of Fall restaurant to be entered to win a \$50 downtown Rochester gift certificate. A winner was selected each Friday of the Taste of Fall promotion. As of today, there are 122 entries, totaling \$4,315.36 spent in town for the promotion.

Trick-or-Treat Downtown – October 21, 2023

Trick-or-Treating will be from 3:30 p.m. to 5:00 p.m. Trick-or-Treat will be one way only on each side of Main Street. The east side will run one way north and west side will run one way south. There will be signage indicating where there are additional trick-or-treat stops that are not located on S. Main Street. The costume parade will begin at 5:15 p.m. on Water St., beginning at University and ending at the Fire Station where RAYA will host their spaghetti dinner. In addition, there will be a Halloween Fest in the Farmers’ Market lot from 5:00 p.m. to 6:30 p.m. This will include a variety of Halloween goodies for the kids, and The Little Donut Factory will be onsite selling hot fresh donuts. The Detroit Ghostbusters will be in attendance again this year with Ecto-1 for photos. The Linda Rea Team will be onsite passing out pumpkins to the first 100 trick-or-treaters that visit their pumpkin patch. Other organizations that will be participating in the Halloween Fest are Authors in April, First Congregational Church, Fredal Orthodontics, Goldfish Swim School, Gymboree, Paint Creek Center for the Arts, Pickup USA Fitness Rochester, Red Piano Music Studio, Rochester Hills Public Library, Rochester Soccer Club, Rochester/Auburn Hills Community Coalition, VIBE Dance Academy, Vitality Precision Chiropractic, and YogaSix. This year O’Connor’s Public House is the Treat Sponsor and Trick-or-Treat downtown is presented by Genisys Credit Union.

Mini Goals & Objectives Meeting – October 24, 2023

The Promotions Committee Mini Goals & Objectives meeting is scheduled for Tuesday, October 24, 2023. The committee will meet to discuss the 2024 event calendar as well as new ideas for events, promotions, awareness, etc. An update will be provided at the next meeting.

PROMOTIONS

In Town Magazine

Photos for *In Town Magazine* were shot earlier this month and will go to print next week. It will be delivered to homes the week of November 6, 2023. This issue has a special feature article showcasing the 50th anniversary of Lagniappe, Holiday Drink Local, a Rochester history story by Pat McKay, Director of the Rochester Hills Museum, and annual gift guides.

Farmers’ Market

Trick-or-Treat at the Market will be held Saturday, October 28, 2023 from 10:00 a.m. to noon. The DDA will be passing out complimentary goodie bags and Mad Science Detroit will be doing a slime craft. The 2023 season is ending, and staff will visit plans for next season after the first of the year.

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Kris Kringle Market

The Kris Kringle market vendor roster is now full. Last month, staff evaluated applications. Out of 74 applications submitted, 36 were selected. Some new vendors this year include The Spice and Tea Exchange, The Peacock Room, Jandi Creations and Editions BK. The presenting sponsor is Chief Financial Credit Union and the Rochester Mills Beer Co. is the Santa Sponsor. Proceeds from the warming tent will once again benefit RARA and RAYA. All social media promotion will launch in the coming weeks.

WXYZ Live Remote

The annual WXYZ Lagniappe Live Remotes will be shot on November 8, 2023 with Lisa Germani. Eleven businesses will be featured in 60 second segments that will air throughout the day on Monday, November 20, 2023.

C. Financial Report for DDA

The Revenue and Expenditure Report for period ending 09/30/2023 for Fund 494, Downtown Development Authority was included in the packet.

D. Business Development Committee

Paul Haig and City Manager Nik Banda provided an update on the following:

- Bitter Tom's
- Pamela's Antiques
- Saint 1881
- Café 316
- Randazzo's Walnut & 1st Street project
- Rewold's project in the gravel parking lot in front of their headquarters
- LoChirco's project at the old cement plant
- Bridge abutment project
- Apartment development along the river
- The elevator project
- Schneider's project at N. Main
- Water issues at Dr. Atallah's building
- Good Realty
- Christie's Realty (@properties)
- Essbe Jewelry
- Moon River Soap Company
- Collision shop and cleaner's property
- MDOT bridge replacement project on Paint Creek bridge
- Parkdale paving project
- Ramblewood project
- DDA alley improvements
- MDOT rebuilding of N. Main – project anticipated 2024/2025

E. Site Development Committee

Tony Lipuma shared that the streets and alleys have been completed, and the lights on Walnut and 2nd Street are done.

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8) Miscellaneous

Chairman Giovanelli stated that the November meeting is cancelled. The next meeting will be held on December 13, 2023.

Tonia Carsten shared that there will be a Hot Toddy class at the Tea Room on November 15, 2023.

Jeremy Peckens, Planning and Zoning Administrator, provided an update on the Parks Master Plan.

Seeing no further business, Chairman Giovanelli adjourned the meeting at 8:23 p.m.

Date Approved

Susan McCullough

6A. Economic Development Update

City Manager Nik Banda will provide an update on new businesses and developments in and around the downtown district.

6B. Front Porch Project Grant Update

Kristi will provide an update on grant funding for the Front Porch Project from Oakland County.

6C. Holiday Events Update

Kristi will provide a recap of the holiday season so far in Downtown Rochester.

6D. Set Date for Goals & Objectives

The Executive Committee would like to schedule our Goals & Objectives Meeting in January. Please bring your calendars!

6E. Save The Date – Main Street Oakland County Annual Accreditation Visit

Main Street Oakland County has scheduled our Accreditation Visit for Wednesday, February 7, 2024. Please save the date. We will forward more details soon!

7A. Executive Director Update

Snowman Stroll

The snowmen are out and are receiving rave reviews! They will be on display through December 31!

4th Annual Neighborhood Light Fight

This year's event features 5 teams – Alice in Winterland, Holiday on Helen, Lights on Ludlow, Rudolph's Helpers (First Street) and Wesley Wonderland. Please see attached map.

Frost Fest

As reported in October, Oakland County is no longer hosting the Fire & Ice Festival, so the PSD is working on a replacement event called Frost Fest. The event will include ice sculptures, ice carving competition, live ice carvings, plus marshmallow roasting and a shopping event (details TBD).

Wall Street Journal

Main Street America referred a reporter from the Wall Street Journal to us. They were looking for a downtown that bucks the current national small business trends. They wanted a town that has created an environment for independently owned businesses to thrive, as well as a district that is still seeing in-person shopping. A WSJ photographer was in town during the Kris Kringle Market to photograph downtown, business owners and The Big, Bright Light Show. The article is slated to run before Christmas. We will send a link as soon as the article is published.



4TH ANNUAL ROCHESTER NEIGHBORHOOD LIGHT FIGHT

Text 248-923-4220 to vote!
December 1-10!

Teams:



Alice in Winterland - Text **Winter**



Holidays on Helen - Text **Holiday**



Lights on Ludlow - Text **Lights**



Rudolph's Helpers - Text **Rudolph**



Wesley Wonderland - Text **Wonder**





Rochester DDA Board Meeting
December 7, 2023
Events Coordinator Report

Past Events

- **Lagniappe** November 20 – Lagniappe was once again a huge success! MDOT approved Main Street closure, and the street was packed! Santa & Mrs. Claus joined us on stage at the crosswalk of west 4th street. Santa was sponsored by Viviano Flower Shop. The lights turned on at 7 pm, and then there were fireworks sponsored by Forest Ridge Apartments, Frank Rewold & Sons, and Soave Enterprises.



- **Plaid Friday/Small Business Saturday** November 24 & 25 – For Plaid Friday and Small Business Saturday we once again hosted the enter to win contest. Shoppers texted in their receipts for a chance to win a \$500 Downtown Rochester Shopping spree. There were 245 entries, totaling \$17,201.33 and the shoppers who entered shopped at 49 different downtown Rochester businesses. The winner was from Troy, MI and was very excited after their \$10.59 purchase made at Catching Fireflies.

Upcoming Events

Frost Festival - January 19 & 20 – After many great years of partnership with Oakland County, they have decided to step aside and no longer continue hosting the Fire & Ice Festival with us. We know how much this event means to our town and businesses, so our Promotions Committee has decided to host a smaller event with similar winter elements called Downtown Rochester Frost Festival. The event dates are Friday, January 19 and Saturday, January 20. Activities include ice sculptures throughout town, a live carving competition on Saturday, marshmallow roasting with the Lions' Club, and we are working on having a shopping promotion – more details to come about that!

DOWNTOWN DEVELOPMENT AUTHORITY BOARD MEETING
December 2023
Marketing Coordinator Update

PROMOTION

Kris Kringle Market: Last weekend was our 16th annual Kris Kringle Market. It consisted of 36 local vendors, mulled wine and beer in our warming tent, visits with Santa, entertainment and more! New vendors this year included The Peacock Room of Detroit, CLAYCO ceramics, The Spice and Tea Exchange, and Editions BK. Friday was a cold and rainy day but, despite the weather conditions, I received a lot of feedback that the crowds were consistent and shopping! Overall was a successful weekend! Our commemorative mugs were all sold by 4pm on Saturday. In addition, this year we upped our wine sales from 60 gallons to 90 gallons and that lasted us the duration of the weekend. In the coming days we will be making our donation from the alcohol sales to RARA and RAYA. I'm waiting on a few invoices to full asses but , each will go home with a few thousand for their efforts!

We are in discussion of expanding the footprint of Kringle for next year, so stay tuned!

In Town Magazine: The Holiday edition of the In Town Magazine has been sent out to over 43,000 homes in the area as well as distributed to downtown businesses.

Channel 7 Live Remotes: WXYZ was in town last month filming our holiday flight this year. This year we. Live remotes participants included Fox Chevrolet, Front Door Medspa, , O'Connor's Public House, The Spice & Tea Exchange, Rochester Mills, mi State of Mind, (new business) Essbe, Bizzy Buzz Artisan Market and Dance on Main. Viewership analytics were provided and our live remotes reached 434,000 households across Metro-Detroit.

Drink Local: Drink Local is live now through December 31. We're highlighting over 17 cocktails and beverages. Make sure to try a few and vote for your favorite!

Social Media: With a lot of events and promotions to share on our social media pages in the past month we have seen an uptick in activity. Our followship is up 9.8% in the past 30 days. However, with the creation of more video content we've been able to reach over 245k accounts (up 46.5%)... 382,854 impressions. Those statistics are in organic content, non-ad placement. It's the Big, Bright effect!

User: mmoriwaki

PERIOD ENDING 11/30/2023

DB: Rochester

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 11/30/2023	ACTIVITY FOR MONTH 11/30/2023	AVAILABLE BALANCE	% BGD USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Revenues						
Dept 000.000 - GENERAL LEDGER						
248-000.000-402.000	CURRENT PROPERTY TAXES	2,116,505.00	1,903,029.58	18,207.05	213,475.42	89.91
248-000.000-573.000	LOCAL COMMUNITY STABILIZATION	49,000.00	77,956.22	0.00	(28,956.22)	159.09
248-000.000-605.032	DDA BUSINESS DEVELOPMENT	25,000.00	26,151.00	6,086.00	(1,151.00)	104.60
248-000.000-665.072	INTEREST -MICHIGAN CLASS	100,000.00	27,090.02	0.00	72,909.98	27.09
248-000.000-676.000	ADMINISTRATIVE CROSS CHARGE	59,092.00	24,621.65	4,924.33	34,470.35	41.67
248-000.000-692.000	MISCELLANEOUS INCOME	1,082.00	0.00	0.00	1,082.00	0.00
Total Dept 000.000 - GENERAL LEDGER		2,350,679.00	2,058,848.47	29,217.38	291,830.53	87.59
TOTAL REVENUES		2,350,679.00	2,058,848.47	29,217.38	291,830.53	87.59
Expenditures						
Dept 703.000 - GENERAL & ADMINSTRATIVE - GA						
248-703.000-728.000	POSTAGE	3,282.00	249.51	42.39	3,032.49	7.60
248-703.000-729.000	PRINTING & OFFICE SUPPLIES	23,129.00	13,118.35	1,340.88	10,010.65	56.72
248-703.000-757.000	OPERATING SUPPLIES	2,816.00	579.74	0.00	2,236.26	20.59
248-703.000-803.000	LEGAL SERVICES	2,188.00	0.00	0.00	2,188.00	0.00
248-703.000-804.000	AUDITING	3,231.00	0.00	0.00	3,231.00	0.00
248-703.000-805.000	CONTRACTUAL SERVICES	5,129.00	0.00	0.00	5,129.00	0.00
248-703.000-805.009	CONTRACT SVCS - BUS. DEV COMM	21,202.00	23,646.57	1,984.59	(2,444.57)	111.53
248-703.000-805.010	CONTRACT SVCS - D.P.W.	10,056.00	0.00	0.00	10,056.00	0.00
248-703.000-805.011	CONTRACT SVCS - MAINTENANCE	24,523.00	1,375.00	550.00	23,148.00	5.61
248-703.000-805.027	CABLE CASTING	4,376.00	650.00	0.00	3,726.00	14.85
248-703.000-805.030	CONTRACT SVCS - DUMPSTERS	129,477.00	45,899.47	8,273.72	83,577.53	35.45
248-703.000-805.050	CONTRACT SVCS - EMPLOYMENT	1,860.00	600.00	0.00	1,260.00	32.26
248-703.000-811.000	GENERAL INSURANCE	16,133.00	0.00	0.00	16,133.00	0.00
248-703.000-850.000	TELECOMMUNICATIONS	6,637.00	2,981.64	700.02	3,655.36	44.92
248-703.000-861.002	EQUIPMENT LEASE - COPY MACHIN	17,504.00	6,907.12	1,384.97	10,596.88	39.46
248-703.000-863.001	PROFESSIONAL DEVELOPMENT	836.00	0.00	0.00	836.00	0.00
248-703.000-863.002	TRAVEL	1,641.00	144.76	0.00	1,496.24	8.82
248-703.000-921.000	LIGHT & POWER	44,247.00	16,055.12	5,321.73	28,191.88	36.29
248-703.000-922.000	HEAT-BUILDING	625.00	113.91	57.07	511.09	18.23
248-703.000-931.000	MAINTENANCE & REPAIRS - EQUIP	547.00	0.00	0.00	547.00	0.00
248-703.000-940.000	RENTAL OF LAND	33,487.00	13,448.35	2,675.00	20,038.65	40.16
248-703.000-940.002	RENTAL OF LAND - D.D.A. OTHER	0.00	917.40	0.00	(917.40)	100.00
248-703.000-955.002	COMMUNITY AFFAIRS- EXTERNAL	3,687.00	819.03	202.96	2,867.97	22.21
248-703.000-957.000	DUES & SUBSCRIPTIONS	3,117.00	3,794.52	0.00	(677.52)	121.74
248-703.000-963.000	MISCELLANEOUS	0.00	(12.00)	0.00	12.00	100.00
248-703.000-995.001	ADMINISTRATIVE CROSS CHARGE	123,482.00	51,450.85	10,290.17	72,031.15	41.67
248-703.000-995.004	COMPUTER RENTAL	2,167.00	1,083.50	0.00	1,083.50	50.00
Total Dept 703.000 - GENERAL & ADMINSTRATIVE - GA		485,379.00	183,822.84	32,823.50	301,556.16	37.87
Dept 729.000 - ECONOMIC DEVELOPMENT						
248-729.000-793.000	SNOWMAN STROLL	0.00	16,890.00	0.00	(16,890.00)	100.00
248-729.000-805.000	CONTRACTUAL SERVICES	225,000.00	28,389.50	0.00	196,610.50	12.62
248-729.000-963.000	MISCELLANEOUS	20,000.00	0.00	0.00	20,000.00	0.00
Total Dept 729.000 - ECONOMIC DEVELOPMENT		245,000.00	45,279.50	0.00	199,720.50	18.48

PERIOD ENDING 11/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 11/30/2023	ACTIVITY FOR MONTH 11/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Expenditures						
Dept 900.000 - CAPITAL CONTROL						
248-900.000-974.000	SITE IMPROVEMENT	50,000.00	57,527.00	0.00	(7,527.00)	115.05
248-900.000-974.019	CAPITAL ASSETS - MAINT & MINO	200,000.00	91,849.28	1,969.20	108,150.72	45.92
248-900.000-974.121	SIDEWALK RECONSTRUCTION	12,000.00	0.00	0.00	12,000.00	0.00
248-900.000-974.210	STREET LIGHTING REPLACEMENT	250,000.00	168,400.00	0.00	81,600.00	67.36
248-900.000-974.256	BOLLARD REPLACEMENT	20,000.00	0.00	0.00	20,000.00	0.00
248-900.000-974.260	FRONT PORCH PROJECT	0.00	12,296.00	0.00	(12,296.00)	100.00
Total Dept 900.000 - CAPITAL CONTROL		532,000.00	330,072.28	1,969.20	201,927.72	62.04
Dept 965.000 - APPROPRIATIONS TO OTHER FUNDS						
248-965.000-995.203	TRANS TO MVH LOCAL STREET FUN	132,000.00	0.00	0.00	132,000.00	0.00
248-965.000-995.516	TRANS TO AUTO PARKING FUND	50,000.00	0.00	0.00	50,000.00	0.00
Total Dept 965.000 - APPROPRIATIONS TO OTHER FUNDS		182,000.00	0.00	0.00	182,000.00	0.00
TOTAL EXPENDITURES		1,444,379.00	559,174.62	34,792.70	885,204.38	38.71
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:						
TOTAL REVENUES		2,350,679.00	2,058,848.47	29,217.38	291,830.53	87.59
TOTAL EXPENDITURES		1,444,379.00	559,174.62	34,792.70	885,204.38	38.71
NET OF REVENUES & EXPENDITURES		906,300.00	1,499,673.85	(5,575.32)	(593,373.85)	165.47
TOTAL REVENUES - ALL FUNDS						
TOTAL REVENUES - ALL FUNDS		3,218,626.00	2,508,120.74	86,809.55	710,505.26	77.93
TOTAL EXPENDITURES - ALL FUNDS		2,127,175.00	749,536.67	113,726.67	1,377,638.33	35.24
NET OF REVENUES & EXPENDITURES		1,091,451.00	1,758,584.07	(26,917.12)	(667,133.07)	161.12